

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 8th APRIL 2013 AT 7.30 p.m.**

Present Councillors Mrs. M.G. Baird
R.J. Cotham
M.J. Edwards
Mrs. J.C. Marsh
R.S. Parr
P. Pickerill
R. Silverwood
R.T. Wilkes (Chairman)
Mrs. V. Williams

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor J.R. Caswell – work commitment
Councillor D.A. Cook – work commitment
Councillor D.S. Cowie – personal reasons

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 11th March 2013, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

44/13 Claverley in Bloom

Councillor Parr reminded councillors that the village spring clean will take place on Saturday, 27th April. Any volunteers should meet at the Plough car park from 9.00 a.m. onwards.

Claverley in Bloom had given each pupil of Claverley School a packet of wildflower seeds. The RHS initiative this year is 'Edible Britain'. Claverley in Bloom would like to participate in this initiative and a potential site for a border, where flowers and colourful vegetables could be planted, was in Clover Heath. Scott and Tammy Laurence had expressed interest in being involved. An information leaflet will be prepared for the residents of Clover Heath as their support for this project will be required.

Councillor Parr had investigated the cost of a bench for Aston Lane but the high cost of a good quality bench and installation was estimated to be approximately £1000. Councillor Parr would continue his research and email details to councillors of less expensive benches.

The Heart of England in Bloom judges will be visiting Claverley on Monday, 15th July. This year their tour will start at 10.00 a.m. It was proposed to alter their itinerary as the judges will be the same as last year

45/13 QEII Jubilee Field

Councillor Cook reported that the application to obtain funding to renovate the surface of the field would shortly be submitted to Awards for All.

46/13 Claverley Website

Councillor Mrs. Williams reported that five web design companies had submitted quotations. These had been fully considered by the sub-committee on 27th March. A comparison of the five quotations had been prepared and, based on the information provided, the sub-committee put forward the recommendation that the quotation from Kensa be accepted. After discussion, it was proposed by Councillor Mrs. Williams, seconded by Councillor Pickerill and agreed by the Council to accept the quotation from Kensa. Councillor Mrs. Williams was thanked for all the work she had done on this project.

47/13 Parish Plan

In the absence of Councillor Harris, the Clerk reported that the application for a grant from the Community Led Planning Fund to refresh the existing Parish Plan had been granted. £1500.00 had been received from Shropshire Council. The working group had met on 13th March when analysis of the post-it notes from the public meeting had continued.

The next meeting of the Parish Plan working group will be held on 24th April.

48/13 Annual Parish Meeting

Worfield Parish Council had informed the Clerk that approximately six people from Worfield hoped to attend to hear Mr. Longmore's presentation.

49/13 Replacement of Street Light

Councillor Mrs. Marsh had continued her research into street lighting and handed out notes she had prepared outlining the main considerations. She had established there was a choice of lantern, either LED or Cosmopolitan. A cost analysis study carried out on these two types of lamps had led to a decision by Dudley Council to use Cosmopolitan lamps.

Councillor Mrs. Marsh informed the meeting that a successful Heritage application of Victorian columns and lamps can be seen in Mushroom Green, Dudley and Enville was also using Victorian style street lights.

Action: Councillor Mrs. Marsh was asked to obtain a quote for Cosmopolitan lamps.

50/13 Aston Lane Bank

Mr. Luter, South Shropshire Housing Association, had informed the Clerk that the contractors had been instructed to return and make good the infill of the hole.

51/13 Churchyard Plans

The Vicar had responded by email to the Clerk's letter enquiring about the maintenance regime planned for the churchyard for the forthcoming year. His email had been forwarded to the Councillors.

The Rev. Ward estimated the yearly cost of maintaining the churchyard was approximately £4000 and the plan was to save money and to be more eco-friendly. After discussion it was agreed that the Clerk should request an accurate breakdown of the maintenance costs for this year before the Parish Council made its contribution for the current financial year.

As the Clerk had not received a response from the Rev. Ward regarding the Parish Council's offer to use some of the proceeds of the bonfire and fireworks event to underwrite an event to raise money for the Church, it was agreed that the Clerk should write again to the Vicar.

Action: Clerk to write to Rev. Ward

52/13 Land at Upper Ludstone

Shropshire Council had apologised for not notifying the Parish Council that the sale of the land at Upper Ludstone had been put on hold whilst legal advice was obtained and had confirmed that the Parish Council will be fully consulted in respect of any future decisions.

53/13 **UNITARY REPORT**

Councillor Mrs. Woodward informed the meeting that she had driven around the parish with the Portfolio Holder to look at the condition of the roads. The intended programme of road repairs had been forwarded to the members of the parish council.

With regard to the problem of dogs fouling pavements and footpaths, she informed councillors that enforcement officers would come out when notified of problem areas.

54/13 **PLANNING**

Permission

13/00207/FUL Erection of a two storey extension to side and rear and alterations, White Rock, Hill End, Claverley for Mr. P. Giambalvo

13/00432/FUL Erection of a single storey extension to rear elevation, glazed canopy to side Elevation and alterations to raise the roofline, Cherryleigh, Griffiths Green, Claverley for Mr. T. Pope

New Application

13/01133/TCA Branches to be trimmed away from church building 1 no. Yew Tree within Claverley Conservation Area, All Saints' Church, Church Street, Claverley for Rev. Garry Ward

The Parish Council did not have any objections.

13/01021/FUL Erection of a livestock building and formation of an agricultural access, track and visibility splay including removal of 20m of hedgerow, Ludstone Hall, Claverley for Mr. and Mrs. K. Smith

The Parish Council did not have any objections to the erection of a livestock building and formation of an agricultural access track provided the proposed track is only for agricultural use.

13/01022/FUL Conversion of traditional barns into six residential units (one affordable), installation of a package treatment plant and the demolition of the existing modern farm buildings, Ludstone Hall, Claverley for Mr. and Mrs. K. Smith
The Parish Council objected to the application as the surrounding lanes were narrow, with few passing places. The direct route to the B4176 from the proposed development was very narrow (single track) and classified as being unsuitable for HGVs. The development of six residential units would significantly increase the volume of traffic using the narrow road infrastructure.

13/01231/FUL Erection of two bay detached garage and extensions to dwelling including raising the ridge height, Marlen, High Street, Claverley for Mr. G. Morgan
The Parish Council did not have any objections to the extensions to the dwelling, including raising the ridge height but objected to the siting of the two bay detached garage at the front of the property. The proposed site of the garage would be out of the building line and would have an adverse impact on the street scene.

Notice of Appeal

13/02025/REF Change of use from public house to dwelling, Lion o' Morfe, Farmcote for Mrs. J. Shakespeare (11/05176/COU)
Notification had been received that an appeal had been submitted to the Planning Inspectorate. The appeal will be decided on the basis of an Informal Hearing, which will be held by an Inspector on a date to be arranged.

55/13 **PARISH MATTERS**

Clerk was asked to inform Shropshire Highways about a bad pot hole near Galatea Farm and at the entrance to Heathton Park Farm.

Action: Clerk to inform Shropshire Highways

A request had been made by a resident for Spicer's Close to be swept.

Action: Clerk to inform Shropshire Highways

56/13 **CORRESPONDENCE**

Mazars – Notification of Audit of Accounts for the year ended 31st March 2013

A letter had been received from Mazars, the external auditor, confirming that the Parish Council must approve the Annual Return by the statutory deadline of 30th June. The Annual Return must be submitted to Mazars no later than 5th July. The Appointed Date, when local electors and representatives have the right to question the auditor or make an objection to the accounts, had been set as 22nd July.

Dropped Kerbs

Two residents of Clover Heath had been asked by Shropshire Council to install a dropped kerb to access their property as they were contravening their tenancy agreement by parking their cars within the curtilage of their properties without a properly constructed pavement-and-kerb crossing for a car. Shropshire Council did not have any allocated funding for dropped kerbs and residents were expected to fund them. After discussion, it was decided this was not a matter in

which the Parish Council should get involved as the residents were aware of this condition when they signed their tenancy agreements.

Shropshire Rural Community Council

A request for a donation had been received from the Shropshire Rural Community Council. It was agreed to defer discussion of this request to the May meeting.

Connecting Shropshire

Notification had been received that a contract to deliver improved broadband speeds had been signed between Shropshire Council and BT.

Action: Clerk to forward the information to councillors

SAMDev – changes to the Local Plan

Helen Howie, Shropshire Council's Principal Policy Officer (Housing) had asked the Parish Council to reconsider whether it wished Claverley to go forward in the final SAMDev Plan as 'washed over' countryside/Green Belt rather than as a potential Community Hub/Cluster settlement. After discussion, it was agreed that the Clerk should respond that for the present Claverley wished to go forward as 'washed over' countryside/Green Belt.

Action: Clerk to inform Helen Howie

57/13 CHEQUES

Chq. No. 001085 Fastrack Maintenance Ltd – cutting grass on football pitch	£90.00
001086 Mrs. G.M. Price – Clerk's salary (13 weeks) 31/12/12 to 31/03/13.....	£674.07
001087 HM Revenue & Customs – PAYE on Clerk's salary	£12.20
001088 NALC – subscription to Local Council Review.....	£16.00
001089 Claverley Village Hall – use of hall for meetings April 2013 to March 2014	£162.00
001090 Bridgnorth Crime Prevention Panel/Crucial Crew – Donation for Crucial Crew Event.....	£119.00
001091 Mrs. G.M. Price – reimbursement for cost of Broadband 7 th January to 6 th April	£56.62

It was proposed by Councillor Mrs. Baird, seconded by Councillor Pickerill and agreed by the Council to pass the cheque for payment.

ADJOURNMENT

As this was the last monthly meeting of the present Council, the Clerk thanked all the councillors for their contributions during their term of office. Councillor Mrs. Baird had decided to retire after 34 years on the Council and was thanked for her commitment to the parish over such a long period.

There being no further business, the Chairman closed the meeting at 10.05 p.m.

Date of Annual Parish Meeting: Monday, 22nd April at 7.30 p.m. in the Village Hall
Date of Annual Council meeting: Monday, 13th May at 7.30 p.m. in the Village Hall