

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON MONDAY, 12<sup>th</sup> AUGUST 2013 AT 7.30 p.m.**

Present Councillors J.R. Caswell  
D.A. Cook  
R.J. Cotham (for part of meeting)  
D.S. Cowie (Chairman)  
M.J. Edwards  
D. Harris  
S.J. Lawrence  
Mrs. V. Williams

Also present: Shropshire Councillor Mrs. Tina Woodward.  
Joanne Clements, Lalita Patel

Apologies: Councillor Mrs. J.C. Marsh – personal reasons, Councillor R.S. Parr - personal reasons

**DECLARATION OF INTERESTS**

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 8<sup>th</sup> July 2013, having been distributed to all Councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

109/13 Claverley in Bloom

As Councillor Parr was unable to be present, he had submitted a report which had been forwarded to all Councillors.

In his report Councillor Parr informed the Council that the judging of the Heart of Britain in Bloom competition had gone well and the results will be announced on 12<sup>th</sup> September.

An inventory of the damage to a large number of trees and shrubs on the Aston Lane bank had been forwarded to the contractor who had cut the bank on 3<sup>rd</sup> July. A site meeting had been held with Mr. Blair and Mr. Blair had agreed to waive the £250 charge for cutting the bank but this would be without prejudice to any future claims from the Parish Council in respect of the consequential death of damaged trees and shrubs. Claverley in Bloom will take measures to protect the trees and shrubs before the bank is cut again in the autumn. It was proposed by Councillor Cook, seconded by Councillor Edwards and agreed by the Council that £250.00 will be paid to Claverley in Bloom to invest in further plants for the bank and for the purchase of replacement bench-side planters as one planter had also been damaged by Mr. Winwood.

Entries for the Hanging Basket competition had been disappointing with only six entrants. The competition had been judged by Sally Beaman. Three prizes had been donated by David Austin Roses with the first prize being awarded to Janet Ryan, second prize to Colin Smithyman and third prize to David Harvey.

#### 110/13 QEII Jubilee Field

Councillor Cook reported that a working party had been held on 20<sup>th</sup> July to repair the goal mouth area which had been dug up, levelled and reseeded. Greg Jones was thanked for his work and for donating the top soil. Members of Claverley Football Club had undertaken to water the seed but unfortunately the water pressure from the school tap was very low.

Shropshire Football Association had condemned the Football Club's goal posts and Councillor Cotham was thanked for taking them down. The Football Association had provided Claverley Football Club with a new set of goal posts. It was proposed to put in sleeves with caps which will enable the goal posts to be removed after each match to reduce wear in the goal mouth area. As the field is used by children to play football, Councillor Cook suggested the Parish Council purchase a set of smaller goal posts and install a set of sockets to the left and right of the normal goal posts so when one goal area shows signs of wear the goal posts can be moved to the other side. Councillor Cook estimated the cost of the goal posts to be in the region of £300-£500. After discussion it was proposed by Councillor Edwards, seconded by Councillor Caswell and agreed by the Council that Councillor Cook should purchase a set of goal posts up to a cost of £500.

The Clerk reported that the main school gate had been damaged on 1<sup>st</sup> August by a lorry delivering material for the resurfacing of Aston Lane. The Clerk had reported the damage to Shropshire Highways and Jo Derrer, Head Teacher.

#### 111/13 Claverley Website

Councillor Mrs. Williams reported that a meeting with Kensa had been held on 15<sup>th</sup> July when their proposals had been discussed. The sub-committee had met on 7<sup>th</sup> August to discuss the proposed changes. A template was being prepared to be given to the various clubs and organisations to supply details to go on to the website. Councillor Mrs. Williams was thanked for her work on this project.

#### 112/13 Parish Plan

Councillor Harris reported that the first draft of Parish Plan questionnaire had been completed. Sally Beaman had been invited to form a group to read through the questionnaire to make sure the questions were worded appropriately and easy to understand. The next meeting of the working group will be held on 14<sup>th</sup> August.

#### 113/13 Replacement of Street Lights

The Clerk reported the householder at 4 Lodge Park was getting very concerned at the long delay in replacing the street light outside her property. The Parish Council discussed the quotations from E.ON for the replacement of this street light together with the quotations from JW (UK) Ltd. and English Lamposts. After discussion it was proposed by Councillor Edwards, seconded by Councillor Caswell and agreed by the Council to place an order with E.ON for the Victorian style LED lantern and plain steel column painted black at a cost of £2335.00 ex VAT.

**Action: Clerk to obtain from E.ON the installation cost of a street light purchased from another supplier.**

114/13 Digbeth Lane Rubbish Skips

Councillor Harris raised concerns about the continued problems relating to the use of the rubbish skips at the bottom of Digbeth Lane. Black rubbish sacks were being left by the skips and some chalet owners were using the skips for non-household waste.

Locks had been fitted to the skips and Councillor Mrs. Woodward had arranged for Veolia to collect the rubbish sacks outside the skips. Veolia had now agreed that during the period the chalets were open the rubbish will be collected weekly which was a departure from the standard waste collection policy of fortnightly collections.

Councillor Mrs. Woodward informed the meeting that the site will be monitored and Veolia would be writing to the chalet owners and the Digbeth Lane householders. Further information was given in her Unitary Report.

**Action: Councillor Harris to report back at the next meeting**

115/13 UNITARY REPORT

Shropshire Councillor Mrs. Woodward distributed her report. This contained information regarding the waste collection from Digbeth Lane.

Concerns had been reported to Councillor Mrs. Woodward about weeds growing through the pavements on The Wold which had recently been surfaced dressed. These concerns had been reported to Shropshire Highways. She had also had concerns reported to her about speeding on the A454 at Shipley and she had notified the Police and Alice Dilly of Shropshire Council.

116/13 PLANNING

Permission

13/00108/FUL Erection of oak framed garden building, Rose Cottage, Heathton for Mr. W. Hawkins

13/01771/FUL Erection of two storey rear extension, 3 Draycott, Claverley for Mr. G. Howse

13/01868/FUL Erection of single storey front, side and rear extensions, 36 The Wold, Claverley for Mr. and Mrs. B. Lee

13/01889/FUL) Internal alterations to the nineteenth century wing, with lean-to additions to the  
13/01890/LBC) kitchen and dining room and a single storey summerhouse extension, The Old Vicarage, Bull Ring, Claverley for Mrs. Diana Somerset

13/02133/FUL Erection of barn for hay storage; conversion of existing agricultural barn to equestrian use; formation of ménage (retrospective); conversion of part of store into two stables, Swallowfield Stables, Winchester Hill, Claverley for Mrs. L. Bennett

13/02384/FUL Alterations to provide en-suite bathroom within a continuation of existing pitched roof over single storey link, The White House, Long Common for Mrs. S. Dawes

### **New Application**

13/02556/FUL) Proposed refurbishment, alterations and extensions, (including partial demolition 13/02557/LBC) affecting a Grade II Listed Building), Thornescroft Restaurant,

Bridgnorth Road, Shipley for Mr. Graham Price (Brunning & Price Ltd.)

The Parish Council did not have any objections to the proposed building works.

Concerns were expressed regarding surface water as the permeable surface will be reduced due to the proposed development and queried whether the rear access for delivery vehicles will be adequate.

13/02740/FUL Erection of gazebo, 1 Upper Ludstone, Claverley for Mr. C. Ropos

The Parish Council did not have any objections.

13/02837/LBC Listed Building application for works to reinstate fire damaged areas to include modern partition walls and finishes, renewal of services and cleaning of all elements, formation of a new purlin and rafter roof structure, Plough Inn, Aston Lane, Claverley for Punch Partnerships Ltd.

The Parish Council did not have any objections.

13/02897/FUL Proposed single storey extension, new window and detached garage with garden store, Bulls Bank Barn, Ashford Bank, Claverley for Mr. and Mrs. K. Young

The Parish Council did not have any objections.

13/03109/TCA Removal of 2 x Lawson Cypress, 1 x Sycamore and 1 x climbing plant, crown reduce 2 x Holly by 3m lying within the Claverley Conservation Area, Dingle House, 5 High Street, Claverley

The Parish Council did not have any objections.

13/03041/FUL Installation of 10Kw wind turbine with rotor diameter of 8.5m, tower height of 18m, total height to tip 23.5m, Home Farm, Gatacre for Mr. Edward Horgan

The Parish Council objected to the application on the grounds that the proposed wind turbine would be visually intrusive over a wide area.

13/01677/FUL Revised application for the erection of a two storey side extension 9 Clifton Cottages, Hill End for Mr. and Mrs. Willis (the single storey rear extension having been removed)

The Parish Council did not have any objections to the revised application

Councillor Cotham joined the meeting

### **117/13 PARISH COUNCIL VACANCIES**

The Clerk reported she had not received any applications to fill the vacancies.

### **118/13 PARISH MATTERS**

Councillor Mrs. Williams informed the Clerk that the street light outside No. 14 Danford Heath was not working.

**Action: Clerk to inform E.ON**

Alan Reade had informed the Clerk that the cast iron signpost near the Lion o' Morfe had been damaged and he had collected up the broken finger post for safekeeping. Mr. Reade thought the damage had been caused on 9<sup>th</sup> August when the hedge was cut. The Clerk had informed Shropshire Highways. Councillor Cotham felt the signpost should be repaired rather than replaced by a modern signpost and suggested a letter be sent to Mr. J. Preece who owned the hedge.

**Action: Clerk to write to Mr. Preece**

Councillor Mrs. Williams, Councillor Lawrence and the Clerk had attended the Code of Conduct and Disclosable Pecuniary Interests training at Highley on 11<sup>th</sup> July. They had been informed that investigation into alleged breach of the Code of Conduct is now a simpler process. The Parish Council now decides how to deal with a breach of the Code once the report from the Monitoring Officer had been received but sanctions were limited.

A councillor cannot speak on a matter if he/she has declared a pecuniary interest and must leave the meeting before the matter is discussed. Previously a councillor was allowed to make a statement before leaving the meeting.

When a matter is discussed and public perception was that a councillor was biased, that councillor is allowed to speak during the discussion but cannot vote.

119/13 **CORRESPONDENCE**

Notification of Road Closures

Notification had been received that Claverley to Worfield road will be closed (section from 10m West of Hopstone Cottage to 10m East of Hopstone Junction) from 2<sup>nd</sup> September for 5 weeks to allow carriageway re-alignment. The road from Hopstone to Sutton Mill Farm (section from Hillcrest to junction with the Claverley to Worfield road) will be closed from 16<sup>th</sup> September for 3 weeks in order to allow carriageway widening and junction improvements to be carried out

Clavstock Festival

A letter of complaint regarding the Clavstock Music Festival had been received. The complainant, who lived in Lodge Park, had stated the music was so loud and of such a poor standard that doors and windows had to be kept closed. He had to clear discarded bottles and glasses from his property and his neighbour's property and considered the event was inappropriate for the village.

**Action: Clerk to reply stating the licensees strictly adhered to the conditions of the licence obtained for holding the event and the music ceased each night at 10.30 p.m. The Parish Council was keen to support community events which are enjoyed by those who participate but was aware that from time to time social events can create disturbance and action would be taken if they were happening on a regular basis.**

### SALC Training

A training event called “Fundamentals for New Councillors” will take place at Highley on Wednesday, 4<sup>th</sup> September commencing at 7.30 p.m.

### Invitation from Technical Services (Shropshire) Ltd.

An invitation to attend a briefing on the latest CCTV surveillance systems had been received from Technical Services (Shropshire) Ltd. The briefing will take place during the afternoon of 4<sup>th</sup> September. Councillor Cotham expressed an interest in attending.

### Letter from Philip Dunne regarding Onshore Wind

A letter had been received from Philip Dunne outlining the Government’s reforms to ensure communities are consulted earlier in the process and shifting the balance of power to local communities regarding onshore wind proposals.

### Rural Fair Share Petition

A letter had been received from the Rural Services Network seeking support for a petition urging the Government to improve Local Government Funding for rural areas to achieve a more realistic balance in relation to rural and urban areas.

**Action: Clerk to see if a petition could be left in the Post Office**

## 120/12 REPRESENTATIVES’ REPORTS

### Rights of Way

Councillor Cotham reported the right of way between the Woodman and Wolmore Farm required a finger post. The stile near Digbeth Cottage needed repairing.

## 121/13 CHEQUES

Chq. No. 001107	E.ON Sustainable Energy - Maintenance Contract - Six monthly charge.....	£958.86
001108	D.W. Vaughan – re-staining wood seats and parish notice board..	£39.98
001109	Councillor S. Lawrence – travel expenses for attending Code of Conduct training at Highley.....	£15.81
001110	Mrs. G.M. Price – reimbursement for purchase of gift token for Internal Auditor.....	£75.00
001111	Councillor R.S. Parr – reimbursement for purchase of grass seed for QEII Jubilee Field.....	£56.25

It was proposed by Councillor Edwards, seconded by Councillor Caswell and agreed by the Council to pass the cheques for payment.

## ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.45 p.m.  
Date of next meeting: Monday, 9<sup>th</sup> September at 7.30 p.m. in the Village Hall