

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON MONDAY, 8<sup>th</sup> JULY 2013 AT 7.30 p.m.**

Present Councillors J.R. Caswell  
D.A. Cook  
R.J. Cotham  
D.S. Cowie (Chairman)  
D. Harris  
S.J. Lawrence  
Mrs. J.C. Marsh  
R.S. Parr  
Mrs. V. Williams

Also present: Shropshire Councillor Mrs. Tina Woodward.

Apologies: Councillor M.J. Edwards – work commitment

**DECLARATION OF INTERESTS**

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 10<sup>th</sup> June 2013, having been distributed to all Councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

95/13 Claverley in Bloom

Councillor Parr reminded councillors that a tidy up session had been arranged for Wednesday evening, 10<sup>th</sup> July in readiness for the Flower Festival and the judging of the Heart of Britain in Bloom competition.

Councillor Parr reported the cost of the plants for the summer planting was £366.48 plus VAT. It was proposed by Councillor Lawrence, seconded by Councillor Cook and agreed by the Council that the Parish Council will pay for these plants.

Shropshire Council had blocked the use of the green space in Clover Heath for the creation of a planting bed as this land had been earmarked for future development and if the land was cultivated it could be designated as an allotment which may affect its future development. Claverley in Bloom had informed Shropshire Council it was prepared to sign an agreement that the planting bed would be returned to land when required. Shropshire Council had offered a piece of land at the entrance to Clover Heath for planting flowers or shrubs. Councillor Mrs. Woodward had informed Shropshire Towns and Rural Housing, Assets of her disappointment they were not supporting Claverley in Bloom's proposed project.

Councillor Parr reported that Winwood Contractors had damaged shrubs and trees when cutting the grass on the Aston Lane bank. One of the planters by the bench had also been broken but it was uncertain when this damage had occurred. An inventory of the damage will be prepared.

The Clerk had informed Mr. Winwood that the inventory will be sent to him when it had been compiled.

96/13 QEII Jubilee Field

Councillor Cook had tried without success to contact Amy Davies to obtain an update on the progress of the grant application. He did not think the school was likely to hear the outcome until the end of July.

Claverley Football Club had asked for the goal mouths to be repaired before the start of the new season and had suggested re-turfing. The Football Club had not made any arrangements with regard to changing facilities as the fire damaged building at The Plough was unlikely to be repaired in time. After discussion it was decided that the Football Club should make sure they had changing facilities otherwise they would not be able to play home matches at Claverley. Turfing at this time of year would be unlikely to bond due to the dry weather.

**Action: Councillors Cook, Cotham and Parr will inspect the goal mouth areas and see what short term remedial action can be taken to improve the surface for the coming season**

The Football Club had also informed the Parish Council that the line marker they had purchased at a cost of £400 did not work properly as the lines had been burnt in and the roller didn't run correctly on it.

**Action: Clerk to inform Fastrack not to carry out any work on the lines at present until the Football Club confirms whether the lines should be burnt in for the coming season**

It was proposed by Councillor Parr, seconded by Councillor Mrs. Marsh and agreed by the Council that the Football Club would not be charged fees for the use of the pitch for the forthcoming season in view of the difficulties the Football Club is facing.

Mrs. Vyse was running a summer holiday club and had asked for the Parish Council's permission for a climbing wall to be sited on the field on 24<sup>th</sup> and 31<sup>st</sup> July and 14<sup>th</sup> August between 9.00 a.m. and 4.00 p.m. on each of the three days for use only by the children in the holiday club. The wall will be supervised all the time it was on the field and will be covered by the Nursery School's insurance and the company operating the wall. Risk assessments had been carried out.

**Action: Clerk to inform Mrs. Vyse the Parish Council was happy to give permission for the wall but she would be responsible for making good any damage to the field**

97/13 Claverley Website

Councillor Mrs. Williams reported that Councillor Lawrence had joined the sub-committee. A meeting with Kensa had been arranged for 15<sup>th</sup> July.

98/13 Parish Plan

Councillor Harris reported that the Parish Plan working group had nearly completed the compilation of the questionnaire. It was proposed to form a youth focus group to help compile the youth questionnaire.

#### 99/13 Replacement of Street Lights

The Clerk and Councillor Edwards together with Mr. William Jackson, the owner of 5 High Street had met Mr. Johnson from E.ON to discuss the replacement light for outside No. 5 High Street. Mr. Johnson had sourced an LED lantern and wall bracket which was similar in appearance to the lanterns on the swan neck cast iron columns in Claverley. It would be possible to dim the LED lantern by various percentages through the night. The Clerk read out the contents of the quotation which amounted to £1772.89 plus VAT. After discussion and in view of the special circumstances relating to this particular light, it was proposed by Councillor Cotham, seconded by Councillor Parr and agreed by the Council to accept E.ON's quotation dated 4<sup>th</sup> July 2013 amounting to £1772.89 plus VAT.

Discussion then took place regarding the other street lights requiring replacement. Councillors Cowie and Cotham had obtained information from two manufacturers of Victorian style street lights and would obtain quotations for comparison. Councillor Mrs. Woodward offered to see if there were any grants available for the replacement of street lights.

#### 100/13 Speed of Traffic

Councillor Lawrence had provided photographs showing speed signs in the village obscured by overgrowth. Discussion took place regarding a 20 mph speed limit in Claverley. Councillor Mrs. Woodward informed the meeting that the Police will not enforce a 20 mph limit. Under new guidelines 20 mph signs would only be advisory. It was agreed to defer discussion of this item to a future meeting.

#### 101/13 Shropshire Council's Works Programme

John Williams, Shropshire Council's Bridges and Structures Manager, had sent information regarding the proposal to improve the alignment of the Wyken to Claverley road at Hopstone due to the southern edge of the road deteriorating because the sandstone face supporting it is crumbling as a result of heavy weathering. Part of the proposal was to downgrade the top slip road to a footway. The proposed construction work is scheduled to start at the beginning of September and is estimated to last for a period of up to 5 weeks.

**Action: Clerk to inform Shropshire Council that the Parish Council was in agreement with the works proposed and fully supported the downgrading of the upper slip road to a footway to allow the proposed road realignment to take place**

#### 102/13 UNITARY REPORT

Shropshire Councillor Mrs. Woodward distributed her report. This covered the SAMDev revised Preferred Options consultation, an update on various highways issues, Connecting Shropshire and changes to Shropshire Council's Cabinet decision making process.

Councillor Mrs. Williams had received complaints about the grass cuttings not being cleared up and had informed Councillor Mrs. Woodward.

Councillor Mrs. Williams left the meeting as she was feeling unwell.

## 103/13 **PLANNING**

### Permissions

13/01722/FUL Erection of a two storey rear extension, single storey front extension and replacement garage, 4 Wall Hill for Mr. and Mrs. R. Burt.

### New Application

13/02133/FUL Erection of barn for equestrian storage, conversion of existing agricultural barn to equestrian use, formation of ménage (retrospective) conversion of part of store into 2 stables, Swallowfield Stables, Winchester Hill, Claverley for Mrs. L. Bennett

The Parish Council objected as the proposals constituted over-development and the size and scale of the proposed new barn was considered excessive.

13/02289/HHE Demolition of existing conservatory and erection of a single storey flat roof rear extension – dimensions 4.8 metres beyond the rear wall and 3.2 metres high, 6 Danesbrook, Claverley for Mr. P. Pickerill

The Parish Council did not have any objections

13/02304/FUL Erection of a two storey rear extension, 6 The Wold, Claverley for Mr. G.B. Butler

The Parish Council did not have any objections

13/02384/FUL Alterations to provide en-suite bathroom within a continuation of existing pitched roof over single storey link, The White House, Long Common for Mrs. S. Dawes

The Parish Council did not have any objections

## 104/13 **PARISH COUNCIL VACANCIES**

The Clerk reported she had not received any applications to fill the vacancies.

## 105/13 **ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2013**

Mrs. Bailey had completed the internal audit of the Accounts for the year ended 31<sup>st</sup> March 2013. In her report she had stated that internal control procedures are well documented and generally maintained. However some issues had been highlighted in the Review of Financial Regulations relating to Regulation 10.1 and 10.3 with regard to copies of orders and copies of quotations being attached to invoices. The issue relating to Regulation 9.8 raised last year had been addressed. Appropriate books of account had been properly kept and an up to date register of assets maintained.

The appointed date when local electors and representatives had the right to question the auditor had been advertised. The Annual Return had been sent to Mazars for external audit.

It was proposed by Councillor Cook, seconded by Councillor Parr and agreed by the Council to give Mrs. Bailey a gift voucher to the value of £75.00 in appreciation of all the work she had undertaken.

106/13 **PARISH MATTERS**

Councillor Lawrence informed the meeting that he and his wife were interested in setting up a youth club. Councillors thought this was a good idea but a suitable venue would need to be found and commitment to help from some members of the community would be required.

**Action: Councillor Lawrence to make preliminary enquiries**

Councillor Cotham suggested that when the road to Red Hill is closed to enable Shropshire Council to carry out the work to Cottons Holloway, the pinch point opposite Red Hill House could be improved by removing or realigning the kerb to allow sufficient width for vehicles to pass each other.

**Action: Shropshire Council to be informed of this suggestion**

Mr. Richard Williams, The Beech House, Lodge Park had asked the Parish Council to comment on his proposal to continue the wall behind the seat in High Street along the edge of his grass bank to the entrance to Lodge Park to tidy up the appearance of the bank. The wall would graduate downwards in height. Mr. Williams had spoken to the Planning Department and had been informed he did not require planning permission.

**Action: Clerk to inform Mr. Williams the Parish Council did not have any objections to his proposal**

107/13 **CORRESPONDENCE**

Request for provision of extra recycling facilities

The Clerk had received an email from Mr. P. Harris requesting extra facilities for recycling cardboard, plastic bottles and drink cartons as his elderly parents were finding it difficult to deposit recyclable waste at the site in Bridgnorth.

**Action: Clerk to reply that Shropshire Council does not collect cardboard from households in Shropshire and plastic bottles are collected once a fortnight. Help is always available at the Bridgnorth Household Recycling Centre at Faraday Drive**

SALC Training

Councillors Caswell, Lawrence and Williams together with the Clerk will be attending the free training session on the Code of Conduct which had been organised by SALC to take place on Thursday, 11<sup>th</sup> July at Highley.

Update on Broadband/BT Infinity

BT Infinity had upgraded its network of fibre optic broadband technology to deliver the internet at speeds of up to 76Mb. In order to try and get Claverley up BT's fibre agenda as many people as possible should be encouraged to register their interest.

**Action: Clerk to put an appeal for people to sign up in the Parish Newsletter**

SAMDev Plan – Revised Preferred Options Consultation

Consultation was taking place only on the changes to the settlement strategies and preferred options for new development. This consultation will end on 23<sup>rd</sup> August. It was now proposed to remove the site at Cannebuff as a viable site for mineral extraction.

### Notification of Road Closures

Shropshire Council had notified the Clerk that Aston Lane (School to Danford Lane) will be closed on 1<sup>st</sup> August for carriageway resurfacing. Winchester crossroads to High Street will be close on 2<sup>nd</sup> August for two days for carriageway resurfacing. The road between Cut Throat Brook to Pear Tree Lane, Heathton will be closed from 6<sup>th</sup> August for 5 days for carriageway repairs.

### 108/13 CHEQUES

Chq. No. 001102	Rushmere Nurseries – plants for Summer planting scheme.....	£439.77
001103	Councillor Mrs. V. Williams – travel expenses for attending planning training at Shrewsbury.....	£31.57
001104	Mrs. G.M. Price – Clerk’s salary for 01/04/13- to30/06/13 (13 weeks).....	£686.27
001105	Npower Ltd. – energy for street lights 01/04/13 to 30/06/13.....	£778.73
001106	Mrs. G.M. Price – reimbursement for charge for Broadband April-June .....	£56.55

It was proposed by Councillor Caswell, seconded by Councillor Lawrence and agreed by the Council to pass the cheques for payment.

### ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.45 p.m.

Date of next meeting: Monday, 12<sup>th</sup> August at 7.30 p.m. in the Village Hall