

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 11th NOVEMBER 2013 AT 7.30 p.m.**

Present Councillors Ms J.L. Clements
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
M.J. Edwards
D. Harris
S.J. Lawrence
R.S. Parr
Mrs. V. Williams

Also present: Shropshire Councillor Mrs. Tina Woodward.
Mr. W. Jackson (for agenda item 155/13)

Apologies: Councillor J.R. Caswell – business reasons
Councillor Mrs. J.C. Marsh – personal reasons

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 21st October 2013, having been distributed to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

155/13 Street Lights

The Chairman invited Mr. Jackson, from No. 5 High Street, to outline his concerns regarding the replacement street light to be fitted to the property. Mr. Jackson said he was concerned that E.ON had not carried out a stress test as promised at the site meeting with Mr. Johnson of E.ON in July. He wanted any pointing to be made good and, as the Parish Council's light would be fixed to the property, he wanted documentation to state the light belonged to the Parish Council and that the Parish Council accepted liability if any damage occurred to the property as a result of the light being fitted to it.

Action: As E.ON now were not prepared to arrange for a stress test to be carried out, Clerk to obtain from E.ON dimensions, weight, number of fixing points and size of fixing points for the new light to enable a structural engineer to carry out a stress test on the wall Councillor Cowie offered to obtain names of structural engineers so a quote can be obtained. Councillor Edwards to try to draft a wayleave agreement.

The Chairman thanked Mr. Jackson who left the meeting.

As the Parish Council would like to fix the Victorian style lantern on the existing cast iron columns, the Clerk was asked to contact E.ON and request the cost of disconnection, removal of the swan neck, fix the Victorian style lantern and reconnect.

It might be possible to sell the cast iron columns.

156/13 Claverley in Bloom

Councillor Parr had submitted a report prior to the meeting which had been forwarded to all Councillors. In his report Councillor Parr informed Councillors that Marvin Harris had strimmed Aston Lane bank and no damage had been incurred. Janet Ryan had cleared vegetation from around the existing trees and shrubs prior to strimming. Occasional application of selective weedkiller will be applied occasionally to keep the plants free of weed growth. This year there had been a good turnout of volunteers to help plant 5000 daffodil bulbs on 2nd November. The majority of the remaining spaces on the bank had been filled. It will be necessary to explore sponsorship to continue the initiative next year because of the escalating costs.

The summer planting had been removed and a start had been made planting the winter plants. As 2014 marks the 50th anniversary of Britain in Bloom and also commemorates the 100th anniversary of the start of World War I, it had been decided to use a mixture of red, white, blue and yellow plants for the 2014 summer planting.

Councillors were reminded that tickets for the Claverley in Bloom fund raising event on 7th December were now on sale

157/13 QEII Jubilee Field

There was nothing to report.

158/13 Claverley Website

Councillor Mrs. Williams reported that the information on the Parish Council had been finalised and had been forwarded to the website designer together with the information received from clubs and organisations. Councillors will have an opportunity to look at the website before it goes live, which was anticipated to be at the end of November.

Councillor Mrs. Williams and Councillor Lawrence offered to keep the information on the website up to date. Clubs and organisations will be asked to keep their sites up to date.

Action: Councillor Mrs. Williams offered to contact SALC to take advice regarding the Parish Council's Minutes being forwarded to another website.

159/13 Parish Plan

Councillor Harris reported the working group was meeting monthly and was now working on the Youth questionnaire. The next meeting will take place on 20th November.

160/13 Christmas Lights

As 5 sets of lights for the Christmas tree had been ordered, Councillor Parr had managed to obtain a 10% reduction from Blachere. After discussion it was decided to put up the Christmas street lights on Sunday, 24th November, starting at 8.00 a.m. and the Christmas tree, which had been donated by Marilyn Riley, would be erected on Thursday, 28th November starting at 9.30 a.m. Volunteers would be required to help on both dates.

The Clerk confirmed that Shropshire Council had given consent for the street lights. Mary Baird had agreed to switch on the lights together with Alice Rutherford, the youngest pupil at Claverley School, at 6.15 p.m. on Sunday, 1st December following the Advent Service.

Action: Clerk to inform the householders in High Street about the work taking place to put up the lights. Bacon sandwiches and coffee for the volunteers to be ordered from The Plough.

161/13 Bonfire and Fireworks Event

Councillor Cook reported there had been a good turnout. Councillor Cotham was thanked for providing the venue and building the bonfire. Councillor Cook thanked all the volunteers who had helped on the night and also with the setting up and clearing up.

Action: Clerk to send letters of thanks to Peter Barby who loaned his tent and generator, Mick Thorrington for dealing with the electrics, Jane Barnett who acted as first aider and Kevin Wall who had made arrangements to obtain the draught beer.

Councillor Edwards suggested that consideration should be given for hot drinks to be served at future events as he had received requests on the night and yellow bin bags be provided for the rubbish as they would be more visible.

162/13 Proposed Claverley Youth Club

Councillor Lawrence's update on his progress in setting up a Youth Club had been forwarded to all the Councillors.

Councillor Lawrence was continuing to promote the Youth Club. He had handed out flyers and an announcement had been made at the bonfire and fireworks event. He had received positive feedback and offers of help and equipment. Once the day, times and venue have been confirmed the second state of promotion will begin. With help and backing from Councillor Tina Woodward, Mr. Longmore, the Police and Crime Commissioner will be contacted with a list of "wants and needs" for possible funding.

163/13 Place Plan – Annual Review 2013-2014

Councillor Harris informed the meeting that the Parish Plan working group will review the Place Plan and prepare a draft of the Parish Council's response. The completed Annual Review Return must be signed off by the Chairman and Councillor Tina Woodward before it is returned to Shropshire Council by 31st January.

164/13 UNITARY REPORT

Shropshire Councillor Mrs. Woodward reported that changes in the planning system were proposed and, in future, all planning committee meetings will be held in Shrewsbury and parish councils will be expected to attend to represent their views. A number of planning officers will be leaving Shropshire Council.

As Shropshire Council has to make savings of £80m over the next three years, all services are being reviewed.

Veolia had agreed to collect rubbish skip used by the Digbeth Lane chalet owners as it was now the closed season.

165/13 **PLANNING**

Permission

13/03649/LBC Installation of a lift affecting a Grade II Listed Building, The Old Vicarage, Bull Ring, Claverley for Mrs. D. Somerset

Amended Application

13/03590/FUL Erection of single storey extension to rear elevation, first floor extension over existing garage to sided elevation, elevational alterations, 27 The Wold, Claverley for Mrs. J. Arnold
The Parish Council did not have any objections

New Application

13/04287/FUL Conversion of weather-boarded barn to dwelling, erection of replacement garage, Chyknell Hall, Chyknell for Mr. and Mrs. R. Burt
Provided the application met the existing planning criteria for barn conversions, the Parish Council did not have any objections.

13/04354/FUL Erection of one dwelling, formation of new vehicular access, land adjacent 7 Sunny Bank Cottage, Hill End, Claverley for Mr. D. Barker.
The Parish Council objected as the proposed development was in the Green Belt and appeared to be open market housing.

166/13 **PARISH COUNCIL VACANCIES**

The Clerk reported she had not received any further applications.

167/13 **PARISH MATTERS**

Councillor Cotham asked for the reinstatement of the white line on the bend by the turning to Wall Hill.

Action: Clerk to ask Shropshire Highways

As the buddleia outside The Crown had not been cut back, the Clerk was asked to contact the landlord again.

168/13 **CORRESPONDENCE**

Damage to Lychgate Step

The bottom tread of one of the Lychgate steps had been damaged. Photographs had been obtained and the damage could have been caused by the contractors working at The Old Vicarage or the skip hire company. The Clerk had contacted Matthew Knight, the Conservation Officer, who felt the step would be repairable and recommended consulting a Conservation Accredited Architect for further advice on the proposed method of repair.

Affordable Warmth Scheme

An email from The Marches Energy Agency had been forwarded to all councillors as the Agency wished to publicise its new service to help householders to improve the energy efficiency

of their homes.

Shropshire Wildlife Trust

The Shropshire Wildlife Trust wished to raise awareness about the Trust and the work it does in Shropshire and was looking for new members.

Mr. K. Horton – Rubbish by bottle banks

Mr. Horton had written to the Parish Council as rubbish was being dumped by the bottle banks in The Plough car park and asked that householders be reminded that rubbish should be taken to the Household Recycling Centre at Bridgnorth.

169/13 **REPRESENTATIVES' REPORTS**

Rights of Way

Councillor Cotham reported that the steps at the bottom of Cottons Holloway to FP62/FP64 had been reinstated

Action: Clerk to send a letter of thanks to Richard Knight

170/13 **CHEQUES**

Chq. No. 001132	Jubilee Fireworks Ltd. – Balance for fireworks display	£1134.00	
001133	G.T. Drury – Providing PA equipment and music for bonfire and fireworks event.....	£50.00	
001134	Hobsons Brewery & Co. Ltd. – beer for bonfire and fireworks event.....	£189.00	
001135	Space Mobiles Ltd. – hire of 2 portable toilets for bonfire and fireworks event.....	£108.00	
001136	Tuck Hall Village Hall – hire of tents, lighting, tables and chairs for bonfire and fireworks event.....	£130.00	
001137	cancelled		
001138	A.J. Lloyd. - pig roast for bonfire and fireworks event.....	£590.00	
001139	Rudge Heath Stores - crisps, soft drinks, bin bags, banqueting roll, plastic glasses for bonfire and fireworks event.....	£160.00	
001140	Blachere Illumination UK Ltd. – LED lights for Christmas tree.....	£489.60	
001141	E.ON Sustainable Energy - Maintenance Contract- six monthly charge.....	£958.86	
001142	Swops Ltd. wine for bonfire and fireworks event.....	£276.27	
001143	D.A. Cook – reimbursement for purchase of walkie talkies	£75.99	
	Express Design & Print – signs	<u>£301.44</u>	£377.43

It was proposed by Councillor Lawrence, seconded by Councillor Mrs. Williams and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.25 p.m.

Date of next meeting: Monday, 9th December at 7.30 p.m. in the Village Hall