

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 7th JULY 2014 AT 7.30 p.m.**

Present Councillors Mrs. S.A. Beaman
 Ms J.L. Clements
 R.J. Cotham
 M.J. Edwards (Chairman)
 D. Harris
 R.S. Parr
 D.A. Whitmore

Also present: Shropshire Councillor Mrs. Tina Woodward
 Mr. D. Poxon (for part of meeting)

Apologies: Councillor J. Caswell – personal reasons, Councillor D. Cook – business reasons,
 Councillor D. Cowie – personal reasons, Councillor Lawrence – personal reasons,
 Councillor Marsh - personal reasons, Councillor Williams – business reasons

In the absence of Councillor Cowie, Councillor Edwards took the chair.

DECLARATION OF INTERESTS

No disclosable pecuniary interests were declared

MINUTES of the meeting held on 9th June 2014, having been distributed
 to all Councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

102/14 B4176 – speed of traffic and noise of motorcyclists

Councillor Woodward confirmed that Shropshire Council had installed activated speed data equipment and the area had been highlighted for police action. Once the data from the speed tests is available, Councillor Woodward, Alice Dilly, Mr. Poxon and a parish councillor will meet to go through the information obtained.

Accident data sets for the division had been made available. This data is regularly reviewed by Shropshire Council Highways and the Police.

Mr. Poxon pointed out the accident data sets were not up to date and that average speeds were measured. Some motorbikes had been unlawfully adapted so they were much noisier and he had been informed by the Police that they were under-resourced. He felt a fixed speed camera was required and was organising a petition.

Councillor Parr said that trial bikes speed across Woundale crossroads. He was supportive of the Police but it was important to continue to put pressure on for action to be taken with regard to speeding.

Mr. Poxon left the meeting.

103/14 Claverley in Bloom

Councillor Parr's report had been forwarded to all members of the Council.

The Aston Lane bank had been strimmed. There was considerable weed growth in the hedge and the dead trees had not been replaced although South Shropshire Housing Association had agreed to carry out this work when a site meeting had been held last September.

Action: Clerk to contact South Shropshire Housing Association

The Woodland Trust was encouraging local communities to plant trees as part of the WW1 commemorations and remembrance of "local heroes". Paul Pickerill, the Tree Warden, had ordered 400 trees under the 2014 Woodland Trust free tree scheme.

The Claverley in Bloom summer quiz will take place on Wednesday, 20th August at The Plough commencing at 8.00 p.m.

The summer planting scheme had been installed. Surplus plants had been planted in the village hall beds and some given to the Kings Arms to maintain a co-ordinated theme in the window boxes.

Following publicity regarding the thefts of plants from the winter planting scheme, Pavilions Garden Centre had offered £100 worth of plants in replacement. The garden centre has agreed to deferment of the offer to cover the supply of plants for the autumn planting scheme.

Sally Beaman had agreed to judge the hanging basket competition. Judging will take place on Thursday, 7th August.

104/14 QEII Jubilee Field

Amenity Land Solutions had carried out the work to the pitch. Depressions will need to be dealt with at a later stage.

105/14 Parish Plan

Councillor Harris reported that the majority of the completed questionnaires had been returned to the Clerk. The Parish Plan working group will be meeting on 16th July when the quotations for the analysis of the questionnaires will be discussed and a recommendation on the preferred company will be made to the Parish Council at the August meeting.

106/14 Street Lights

Councillor Cowie had obtained a quotation from D.W. Windsor Ltd. of Hertfordshire for Victorian style LED street lights. Garry Johnson of E.ON had confirmed they were reputable street lighting suppliers whom E.ON had used in the past.

The cost of purchase was lower if 10 columns and lanterns were ordered but a suitable place for storage would be required.

Action: Clerk to find out if the columns came in parts and whether they were delivered on pallets. E.ON to be asked if they would be able to store the order and bring the columns and lanterns to Claverley when they were fitting them.

The sub-committee to meet to discuss the quotations.

107/14 Dog Bins/Sign for Pound Street

The Clerk reported she had met Anne Breakwell, Shropshire Council's Technical Support Officer – Environmental Maintenance – Street Scene. Shropshire Council will be writing to the owner of the Old School House to seek permission to put a sign for Pound Street on the wall. She had also confirmed that if the Parish Council purchased a dog bin, Shropshire Council would be prepared to empty it along with the other dog bins. As Shropshire Council had received a large number of requests for dog bins from other parishes she thought it was unlikely that two would be supplied for Claverley but a decision had not yet been made. Clerk had spoken to the owners of properties either side of the path from The Wold to the field (10 and 12 The Wold), and they did not object to a bin being located there.

Action: Clerk to obtain quotations from suppliers

108/14 UNITARY REPORT

Councillor Woodward informed the meeting that the Local Joint Committee would no longer be a grant giving body. A planning meeting had been held on 24th June. The current LJC area will remain the same. The future purpose of LJCs will be commissioning, making decisions and shaping service at a local level. There will be fewer public meetings but an increase in the number of partner-led meetings to deliver actions. Place Plans will be very important as they will be used as an evidence base. The next planning meeting will be held in September, prior to a public meeting in October.

109/14 PLANNING

Permissions

14/02396/TCA To coppice and remove large stems to ground on 1 no. Hazel, fell 1 no. Beech within Claverley Conservation Area for Mrs. D. Fenwick-Wilson.

14/01303/FUL Erection of front porch, first floor rear and dormer roof extensions, Court House, Church Street, Claverley for Mr. and Mrs. D. Holliman.

14/02237/FUL Erection of two storey and single storey extensions to side elevations, Shipley Cottage, Bridgnorth Road, Shipley for Mr. S. Smith

New Applications

14/02531/FUL Erection of single storey rear extension, 37 The Wold, Claverley for Mr. J. Robinson
The Parish Council did not have any objections.

14/02283/FUL Erection of single storey rear extension, alterations to existing roof to include dormer windows and rooflights, Cotswold Coombe, Draycott, for Mr. M. Anslow.
The Parish Council did not have any objections.

14/02761/FUL (retrospective)

Application under Section 73a of the Town and Country Planning Act 1990 for the erection of small pergola within terrace dining area, The Inn at Shipley, Bridgnorth Road, Shipley for Brunning & Price Ltd.

14/02774/HHE Erection of a single storey rear extension to end terraced dwelling, dimensions 4.56 metres beyond rear wall, 4.0 metres maximum height, 2.4 metres high to eaves, 4 Danesbrook, Claverley

110/14 **ACCOUNTS FOR YEAR ENDED 31st MARCH 2014**

Mrs. Bailey had completed the internal audit of the Accounts for the year ended 31st March 2014. In her report she had stated that internal control procedures are well documented and generally maintained. However some issues had been highlighted in the review of Financial Regulations relating to Regulation 2.4, Regulation 3.1 and Regulation 10.2. Appropriate books of account had been properly kept and an up to date register of assets maintained. Mrs. Bailey's report was noted.

Action: Clerk to purchase a gift token to the value of £75.00 for Mrs. Bailey in appreciation of all the work she had undertaken. Also a triplicate order book to meet Regulation 10.2

The appointed date when local electors and representatives had the right to question the auditor had been advertised. The Annual Governance Statement had been agreed and signed and the Annual Return had been sent to Mazars for external audit.

111/14 **PARISH MATTERS**

Councillor Cotham queried whether the grass verges from Wall Hill to the A454 and School House bank had been cut.

Vehicles were not stopping when pulling out from the turn to High Grosvenor and suggested that the 'give way' sign be replaced by a 'halt' sign.

Action: Clerk to inform Shropshire Highways

Councillor Beaman commented on the large amount of soil/sand which had accumulated in the road near Lea Farm.

Action: Clerk to inform Shropshire Highways

Councillor Parr reported that the path to Griffiths Green was overgrown. Councillor Lawrence had also asked for this issue to be raised. The barrier outside the school had been damaged several months ago by one of Veolia's lorries and had not been repaired.

Action: Clerk to inform Shropshire Highways

Councillor Edwards had noticed that two Ash trees on the Aston Lane bank appeared to be suffering from Ash die back.

Action: Councillor Parr agreed to have a look and would report back

Another garden shed in Church Street had been broken into.

112/14 **CORRESPONDENCE**

Shropshire Fire & Rescue Service consultation

Councillors had read the Shropshire and Wrekin Fire and Rescue Authority's draft Integrated Risk Management Plan 2015-2020. Public sessions had been arranged around the county to discuss options. The session in Bridgnorth had been arranged for Monday, 21st July at Bridgnorth Fire Station, commencing at 7.30 p.m.

Notification of road closure

Notification had been received from Shropshire Council that the bridge which carries the Claverley to Heathton road over a watercourse near Brook House will be closed to traffic from Tuesday, 26th August for five weeks. The closure is necessary to allow improvements to the north west wingwall foundation and the addition of a surface water drain to be carried out.

Shropshire Empty Homes Strategy 2014-2017

Shropshire Council wished to consult with town and parish councils on the proposed approach to tackling empty properties in Shropshire. The consultation period ends on 20th September. It was agreed to defer discussion until the August meeting.

Shropshire Housing Group – Board Members vacancies

Shropshire Housing Group was advertising for applicants to fill board member vacancies and wished to bring this to the Parish Council's attention in case anyone wished to apply.

113/14 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport

Councillor Parr's summary of the main items discussed at the Wolverhampton Airport Consultative Committee meeting held on 18th June had been forwarded to all the councillors.

The Tourism paper produced by Councillor Thompson, the WACC Wombourne Parish Council representative, had been discussed. Councillor Thompson had presented the paper without consultation with Wombourne Parish Council. The paper failed to find support from any of the WACC members. The airport had not been involved in the preparation of the paper and would not be pursuing the proposals contained in it.

The airport is installing an instrument approach system which will enable landing to take place in adverse weather conditions. The system should be operational during the first half of 2015, subject to the agreement of the CAA. A potential issue may arise re holding patterns but the airport will have to consult with WACC.

Claverley Youth Club

Councillor Lawrence had submitted an update in which he had stated that the Club had had visits from the Shropshire Youth Association and the local police. There are usually at least 20 young people attending on a regular basis and they are enjoying the weekly competitions. Proceeds from the tuck shop are being put aside for summer activities.

114/14 **CHEQUES**

Chq. No. 001186	M.E. Harris – strimming Aston Lane bank.....	£280.00	
001187	Maxwell Amenity Ltd. – work to QEII Jubilee field		
	Supply and apply weed and feed	£348.00	
	Vertidrain the pitch	<u>£690.00</u>	£1038.00
001188	Mrs. G.M. Price – Clerk’s salary 31/03/14 to 29/06/14.....	£674.07	
001189	H.M. Revenue & Customs – PAYE on Clerk’s salary.....	£12.20	
001190	Shropshire Association of Local Councils – planning training		
	fee.....	£10.00	
001191	Claverley Youth Club – 4 th instalment of start-up costs.....	£80.00	
001192	Mrs. G.M. Price – reimbursement for cost of Broadband		
	7 th April to 6 th July 2014	£64.68	
	Black and colour ink cartridges	<u>£47.98</u>	£112.66

It was proposed by Councillor Clements, seconded by Councillor Whitmore and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 8.57 p.m.

Date of next meeting: Monday, 11th August at 7.30 p.m. in the Village Hall