

30/15 QEII Jubilee Field

The Youth Club had put forward a proposal to site a bench and table and an activities store on the QEII Jubilee Field. The activities store would be used to keep items such as bats, balls, hoops. Councillor Lawrence had discussed the proposal with Councillor Cook and would now be seeking approval from Jo Derrer, the Head Teacher. Insurance implications, both in terms of the equipment itself and activities arising from its use, would need to be considered.

31/15 Parish Plan

In Councillor Harris' absence, the Clerk reported that the working group had met on 18th February and will be meeting on 11th March to continue going through the analysis data.

32/15 Street Lights

The Clerk reported that E.ON had installed the new columns and lanterns (column no. 3 Aston Lane, columns no. 2, 3 and 4 Clover Heath, columns no. 1 and 2 The Wold and column no. 1 Bull Ring junc. with Church Street). The Clerk had received favourable comments about the new columns and lanterns but had received a complaint from Mr. and Mrs. Hollingshead of Churchview Cottage regarding column no. 1 Bull Ring junc. with Church Street as they found the lighting extremely bright and the light shone directly on to their bedroom windows.

Action: Clerk to contact the manufacturer and E.ON to make enquiries as to what could be done to reduce the level of lighting.

Out of courtesy, the Clerk had informed the owner of All Saints Cottage that a new column and lantern would be installed outside the property. The column and lantern had now been installed. On 4th March E.ON had carried out work to prepare for the supply of electricity to this street light and will shortly be taking down the wall light outside No. 5 High Street.

The Street Lighting Maintenance Contract for 2015/2016 had been received from E.ON. The charge had risen from £1598.10 to £1617.28 per annum. The invoice for the routine maintenance will be issued once a year. It was proposed by Councillor Edwards, seconded by Councillor Clements and agreed by the Council to sign the contract.

33/15 Annual Parish Meeting

The Clerk reported that the village hall was available for Thursday, 9th April. After discussion it was decided to hold the Annual Parish Meeting on 9th April and the monthly meeting on 13th April as it was felt there would be insufficient time for discussion if both meetings were held on the same night.

34/15 Defibrillator

Councillor Marsh had contacted West Midlands Ambulance and the British Heart Foundation. She had found that it would be possible to apply for a grant of £1000 towards the cost of £1500 for a defibrillator. Batteries last approximately 4 year. Free training is provided by West Midlands Ambulance under the Community First Responder scheme and, as Claverley had previously had a Community First Responder, a full set of equipment was available at no cost if a new Community First Responder was appointed.

Councillor Lawrence informed the meeting that the Youth Club was looking into the British Heart Foundation's 'Push Rescue' scheme. Councillor Beaman believed the cost of a defibrillator through St. John's Ambulance would be between £850 and £1250.

Councillor Cowie said accessibility to the defibrillator would be important and sited where vandalism would be less likely. Councillor Cotham suggested the Lych Gate as a possible location.

Councillor Woodward offered to make enquiries as to how Alveley went about providing a defibrillator.

Action: Councillor Marsh to provide the Clerk with relevant information for circulation to the councillors. Clerk to make contact with the Claverley Patient Group.

35/15 Youth Council

The Clerk had forwarded Councillor Lawrence's information about setting up a Youth Council to the councillors. Councillor Lawrence thought that setting up a Youth Council would demonstrate the Parish Council was engaging with the young people of the parish and would give them an opportunity to make their views and concerns known. Councillor Lawrence was prepared to head up the venture and liaise between the Youth Council and the Parish Council. He would like to use the Ludstone Room for meetings and will be discussing this with the Village Hall Committee.

Councillor Whitmore expressed concern that the expectations of the young people might be raised significantly and Councillor Edwards added that managing expectations might prove difficult. Further discussion will take place at the April meeting.

36/15 UNITARY REPORT

Councillor Woodward had made further enquiries about the conversion of farm buildings to residential use. Ian Kilby, Shropshire Council's Planning Service Manager had confirmed that the conversion of farm buildings to residential use is now subject to a prior notification procedure. There was a prescribed time frame for Shropshire Council to respond to the prior notification (about 6 weeks) after which the scheme can proceed unless Shropshire Council makes a decision. There are limited factors to be taken into consideration, such as the suitability of the location, sustainability, highways, flood risk. Shropshire Council was closely monitoring how these prior notification applications are being dealt with nationally. The Clerk had received a response from CPRE which stated the CPRE Shropshire did not condone the legislation but until several cases had been examined to see what the ramifications were, they were unable to comment on the operational facts of cases to date.

Councillor Woodward had sought clarification as to whether the Parish Council could draw down the accrued CIL Local Fund money to spend on the replacement street lighting. She had been informed by Andy Mortimer, Shropshire Council's Policy and Environment Manager, that it would be possible as the replacement street lighting programme had been included in the Place Plan. As the Parish Council did not wish to roll over the CIL money and the process to draw

down the money appeared complicated, Councillor Woodward offered to seek assistance from the Community Action Officer.

Councillor Clements left the meeting.

37/15 **PLANNING**

Permission

14/05484/FUL) Installation of solar photo-voltaic panels to existing south facing garage roof,
14/05485/LBC) Roseberry Barn, Powk Hall Barns, Pound Street, Claverley for
Mr. Stephen Atkinson.

15/00037/FUL Erection of first floor pitched roof extension to replace existing flat roof over
garage; replace existing porch and convert undercroft store into garden room
3 Spicers Close, Claverley for Mr. and Mrs. M. Weston.

New Application

15/00355/FUL Erection of extension to single stable and tack room block for an additional 2 no.
stables; formation of concrete stable yard and extension of hardcore track
Bulwardine House, Bulwardine for Mr. Rob Turner.
The Parish Council did not have any objections.

1500618/FUL Conversion of dwelling and erection of extension to provide 3 no. apartments to
include balcony to rear elevation, 4 Lodge Park, Claverley for
Mrs. Elizabeth Jones.
The Parish Council objected to the application as it was an inappropriate
escalation of the current residential use and the creation of apartments would be
out of keeping and have an adverse impact on the adjacent area.

15/00716/FUL Erection of a portal framed warehouse, Rudge Heath Nurseries, Rudge Heath for
Mr. Steve Smith.
The Parish Council did not have any objections.

15/00825/TCA To fell one Leylandii within Claverley Conservation Area, The Gables,
Church Street, Claverley for Mr. George B.H. Lee
The Parish Council did not have any objections.

38/15 **REVIEW OF ADEQUACY AND EFFECTIVENESS OF SYSTEM OF INTERNAL CONTROL AND RISK ASSESSMENTS**

Following the internal audit, Mrs. Bailey had reported on the adequacy of the system of internal control. She had stated the internal control procedures were well documented and generally maintained. Risk assessments were undertaken for activities such as the fireworks and bonfire event, putting up and taking down the Christmas lights. After discussion, it was decided not to make any changes to the system of internal control.

39/15 **PARISH MATTERS**

Councillor Cotham reported there was a pothole requiring attention between the beet pad and Digbeth Lane and Councillor Caswell reported a pothole in Shellfields Lane.

Action: Clerk to inform Shropshire Highways

Councillor Beaman reported Powell's Lane was no longer blocked by a gate. She asked who was responsible for the maintenance of BOATS (byways open to all traffic) as part of Digbeth Lane was in a poor condition and had deep ruts. Councillor Cotham confirmed it was the responsibility of Shropshire Council. He would have a look to see if anything could be done to improve the surface.

Councillor Lawrence expressed concern about the new mirror which Shropshire Council had provided at the Aston crossroads. However, Councillor Whitmore considered it was an improvement.

Action: Councillors were asked to use the crossroads before the next meeting so their comments could be considered.

The Clerk reported that Mr. Smith had removed the pile of tarmac at the new tradesman's entrance to Ludstone Hall. She had also received confirmation that the conifers planted by Mr. Kendrick to fill the gap in the hedge had been stolen and had requested that hawthorn be planted instead. She had received complaints from a landowner that people were walking their dogs off the lead when livestock was in the field.

Action: Clerk to put an entry in 'Halo' reminding dog owners that dogs should always be kept under close control.

Shropshire Highways had been informed that a motorist following his SatNav down Danford Lane had broken one of the plastic bollards by driving over it. One of the warning signs at the top of the lane by Danford Farm had been knocked down.

The Vicar had informed the Clerk that Claverley Memories had carried out some research into the Cross in front of the Lych Gate. In the early 19th century the cross had been moved from the centre of the Bull Ring to the churchyard by what was presumed to be the forerunner to the parish council but did not become church property. It was then moved to its present location in 1902 and was paid for by Mrs. Legh of Chyknell. The cross was originally a plague cross and then a market place and has always been a parish item and not a church one.

40/15 **CORRESPONDENCE**

Neighbourhood Fund

Shropshire Council had informed town and parish councils that Neighbourhood Fund payments will be made once a year in April to coincide with precept payments. No Neighbourhood Fund payment was due to Claverley in April 2015.

Notification of Annual Audit of Accounts for the year ended 31st March 2015

Notification had been received from Mazars, the external auditor, that the statutory deadline for the Parish Council to approve the Annual Return will be 30th June and the Annual Return must be received by Mazars by 3rd July. The appointed date when local electors and their representatives have the right to question the auditor or to make an objection to the accounts had been set as 31st July 2015.

Councillor Caswell left the meeting.

41/15 **CHEQUES**

Chq. No. 001234	Bridgnorth & District Crime Prevention Panel/Crucial Crew donation for Crucial Crew Event.....	£84.00
001235	Claverley Parochial Church Council – contribution to maintenance of the churchyard.....	£1500.00
001232	Mrs. G.M. Price - reimbursement for purchase of an ink cartridge for the computer.....	£21.99

It was proposed by Councillor Lawrence, seconded by Councillor Whitmore and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 9.55 p.m.

Date of Annual Parish Meeting: Thursday, 9th April at 7.30 p.m. in the Village Hall

Date of monthly meeting – Monday, 13th April at 7.30 p.m. in the Village Hall