

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON
MONDAY, 16th JULY 2018 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman

D.A. Cook

R.J. Cotham (Chairman)

M.J. Edwards

D. Hyde

Mrs. J.C. Marsh

R. S. Parr

Ms L. Patel

P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward

11 members of the public (for the first two items)

Apologies: Councillor J.R. Caswell – personal reasons, Councillor D.S. Cowie - personal reasons

Councillor Mrs. C.G. Dungar – business reasons, Councillor M.P. Hill – personal reasons

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Hyde declared a Disclosable Pecuniary Interest in planning application 17/05303/MAW

MINUTES of the meeting held on 11th June 2018, having been distributed to all councillors, were confirmed and signed.

MATTERS ARISING FROM THE MINUTES

112/18 Shropshire Housing Need Survey

Members of the working group had met with Shropshire Council officers and Shropshire Councillor Tina Woodward to discuss the Housing Need Survey which Shropshire Council will be conducting in September after the school holidays. Clarification had been sought on various aspects of the survey and these were outlined by Councillor Hyde. A draft copy of the survey will be sent to the Parish Council once the questions provided by the Parish Council have been agreed by Shropshire Council. Claverley Preservation Society would like a letter of explanation to accompany the survey and will prepare a draft which they will send to Shropshire Council as they wished to act independently from the working group.

Action: Councillor Hyde to circulate a list of the proposed questions for inclusion in the survey so that councillors could indicate which 4 questions they would like included. If an alternative question was believed to be more appropriate it should be circulated to other councillors for review. Councillor Hyde undertook to collate the responses to enable the Clerk to submit to Shropshire Council.

Shropshire Councillor Tina Woodward offered to check whether hard copies will be posted to all households.

Three members of the public left the meeting. As eight members of the public were interested in planning matters, the Chairman decided to bring these matters forward for discussion.

Councillor Hyde left the meeting because of the disclosable pecuniary interest he had declared.

113/18 **PLANNING**

17/05303/MAW Phased extraction of sand and gravel, land North of Naboth's Vineyard, Shipley for JPE Holdings

The Chairman had prepared a draft submission of further objections which had been circulated to all councillors prior to the meeting. This covered the need for aggregates, hydrology, ancient woodland and visual impact. Councillors did not wish to add any additional points.

Action: Clerk to submit the objection to meet the extension for comment allowed by the planning officer.

Councillor Hyde returned to the meeting

18/03104/HHE Erection of a single storey rear extension to detached dwelling, dimensions 7 metres and 4 metres beyond rear wall, 2.9 metres maximum height and 2.9 metres high to eaves, 34 The Wold, Claverley for Mr. David Lewis.

Although this application had been sent to the Parish Council for information only, information had come to the Parish Council's attention which might be relevant to the granting of General Permitted Development.

Action: Clerk to inform the planning officer of the Parish Council's concern about the adverse effect of loss of light on the occupants of 33 The Wold and the height differential in ground levels between No. 33 and No. 34 which would mean the height of the extension would increase the amount of light lost. Close proximity of the extension wall to the boundary, when the width of the footing required is taken into consideration, brings into question the stability of the boundary between the properties.

The remaining members of the public left the meeting

Permission

18/01962/FUL Erection of orangery following demolition of existing conservatory, removal of existing garden wall and replace with new boundary wall, removal of existing foliage at the rear of garage and erect new wall and hardstanding for car parking and garage access, Unitts Cross Cottage, Upper Farmcote for Mr. Shaun Pullen

18/02078/FUL Extension to front and conversion of garage to create granny annexe ancillary to main dwelling for Mr. and Mrs. Adrian Writte

18/02121/FUL Erection of single storey rear extension, Summerfield, Church Street, Claverley for Mr. Brett Cartwright

New Applications

18/02578/FUL Erection of tack room and carport, The Barn Owl, Beobridge Manor Farm, Beobridge, Claverley for Mr. C. Davies
The Parish Council did not have any objections.
This application subsequently withdrawn

18/02648/FUL Erection of ground floor rear extension, Arcot, 10 Rudge Heath Road, Rudge Heath for Mr. and Mrs. B. Lloyd
The Parish Council did not have any objections.

18/02745/TPO Application to remove 1no Conifer protected by The Salop County Council
The Lodge, Claverley) TPO 1969 ref. BR/TPO/8 for Mr. Geoffrey Cashmore
The Parish Council commented it did not like to see trees with a TPO removed
unless tree specialists deemed this was essential and queried whether the tree required
total removal

18/02751/FUL Erection of a single storey rear extension, Churchill House, Church Street,
Claverley for Ms. Pritchard
The Parish Council did not have any objections.

18/02900/FUL Application under Section 73A of the Town and Country Planning Act 1990
for the erection of a single storey rear extension, 9 Clifton Cottages, Hill End for
Mr. Willis
The Parish Council objected to the retrospective planning application as the extension was
disproportionate to the original size of the property.

Re-consultation due to amendments

18/00470/FUL Erection of an agricultural shed, land to the north of Claverley Cricket Club,
Claverley for Mr. and Mrs. G. Oakley
The Parish Council continued to object to the planning application as it did not satisfy the
provisions of Policy MD7b which "permits agricultural development which is of an
appropriate size and scale consistent with its intended use".

114/18 Claverley in Bloom

Councillor Parr's report had been circulated to councillors.

The memorial bench in Aston Lane had been refurbished by Dr. Brian Ryan and had been re-installed.

Dog mess had meant strimming the undergrowth alongside the school field footpath and
around the school outdoor classroom was a most unpleasant experience for the CIB members
and a health hazard for all users. Leaning fruit trees in the community orchard had been re-staked and lightly trimmed to bring them back into shape.

Five fern varieties had been planted earlier in the year on an experimental basis in the Pound.
The scheme will be evaluated next Spring.

Work on the old telephone box site in Aston Lane had been deferred due to the dry weather.
When conditions allow, the site will be tidied up and a temporary planting scheme installed
ahead of the permanent regime planned for 2019.

CIB members had carried out a pre-Flower Festival tidy up of the Bull Ring and churchyard
areas near the Lychgate. Councillor Parr had raised concerns about the state of the
churchyard planting beds with the vicar as CIB did not have the resources to maintain them on
behalf of the Church and had suggested to him that a group of volunteers was set up to
maintain the planting beds.

Keith and Karen Horton will be hosting a quiz night in aid of CIB funds on Wednesday, 26th
September. Teams will be limited to a maximum of 6 people and tickets will be £5 per
person. Tickets will be available from the Plough from the first week of September.

115/18 QEII Jubilee Field

Claverley Football Club had paid the invoice for the use of the field.

The school had applied for funds towards a ‘daily mile’ track to encourage children to participate in a daily walk.

The Clerk had spoken to a resident of the Wold about their dog being let out on to the field. She had explained that no dogs are allowed on the field at any time.

116/18 Bonfire and fireworks event 2018

Space Mobiles had been booked to provide two portable toilets and Severn Valley Roasts had been booked to provide the food. Both companies’ charges would be the same as in 2017. Gordon Drury had confirmed he would be able to provide the PA system and music. The Clerk was waiting to hear if it would be possible to hire the tents from Tuck Hill village hall.

It was suggested that at this year’s event two queues should be formed for the supply of beer – one for customers of draught beer and one for customers of cans.

117/18 Website

Councillor Parr had spoken to Rich Hughes at Kensa about the problems he and Councillor Dungar had experienced with the website. There are technical issues that need to be tackled to get the functionality fixed and to make it more user friendly. Easy live links to websites of other community organisations should be provided and latest news and announcements should be displayed.

Action: Councillor Parr and Councillor Dungar will prepare a list of proposed changes and circulate to councillors.

118/18 General Data Protection Regulations

The draft Privacy Policy, Subject Access Policy and Privacy Notices and Consent Form had been circulated to councillors prior to the meeting. The Parish Council agreed to adopt these documents.

119/18 Dog Fouling

Councillor Beaman had obtained some dispensers of bags for dog owners to use for dog poo and was proposing to attach them to the school field fence as dog fouling was bad along this footpath. Posters would encourage use of the bags as a Parish Council initiative to eliminate dog fouling. Use of the bags would be monitored.

120/18 Claverley Medical Practice

Shropshire Council had confirmed that next time they place an order a new ‘Spicers Close’ sign will be ordered. The Clerk had suggested the new sign was sited further back on the bank to reduce the possibility of it being damaged by careless drivers.

Ian Saberton, the Senior Primary Care Development Manager, was awaiting the results of a patients’ survey to ascertain patients’ opinions about the surgery.

121/18 UNITARY REPORT

Councillor Woodward reported the new Airband mast at Six Ashes was now live.

Householders can log on to the Airband website www.airband.co.uk to find out if their property is covered by the Airband service by entering their postcode in the postcode checker. The broadband programme was moving forward.

122/18 PARISH MATTERS

The grass verge at the Tinkers Castle junction had still not been cut back far enough to ensure good visibility.

The quality of verge cutting was very poor. In places the grass had been flattened as the contractors had driven too quickly so sections had not been cut. Once again School House bank had been missed by the contractor so verges had not been cut.

Action: Clerk to inform Shropshire Highways

Tree branches were partly obscuring the school sign between The Plough and the school.

A detached garage at a property in Draycott had been converted into living accommodation.

Action: Clerk to inform Shropshire Council's Enforcement department

123/18 CORRESPONDENCE

Notification of road closures

Notification had been received that

- Pound Street will be closed between 9.00am and 4.00pm from 30th July to 10th August to allow the construction of a new BT carriageway box and associated ducting.
- The B4176 will be closed from 30th July to 19th October to enable major construction work to be carried out to the bridge parapet and deck at Stableford.

SALC training and Bridgnorth & Shifnal Area Committee AGM

SALC had arranged a 'Fundamentals for Councillors' training on 26th September at the Shirehall, Shrewsbury from 5.30pm to 7.30pm.

The AGM of the Bridgnorth and Shifnal Area Committee will be held on Wednesday, 18th July at 7.00pm at Bridgnorth Fire Station.

R.O. Sandbrook Ltd. – proposal for 46 The Wold

Discussion took place about a letter received from R.O. Sandbrook Ltd. outlining his client's proposal to build a single bedroom bungalow in the garden of 46 The Wold and was seeking the Parish Council's support for the proposal before a planning application was submitted.

Action: Clerk to reply that the Parish Council did not feel able to offer support for the proposal. The proposed dwelling would require access off Aston Lane and considerably reduce the size of garden for the existing dwelling. Smaller properties were for sale in the parish.

124/18 REPRESENTATIVES' REPORTS

Rights of Way

Councillor Cotham reported that persons unknown had removed a section of hedge and post and rail fence along the Digbeth Lane byway and a boundary stile to the chalet site had been cut down.

125/18 CHEQUES

Chq. no. 001457 Rushmere Nurseries – plants for summer planting

scheme..... £569.16

001458 Cancelled

001459 M.E. Harris – strim Aston Lane bank £290.00

remove arisings £85.00 £375.00

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| Chq. no. 001460 | Mrs. W. Walker-Drew – in recognition of internal audit work..... | £75.00 |
| 001461 | Mrs. G.M. Price – Clerk's salary for first quarter 2018/19 (weeks 1-13)..... | £795.67 |
| 001462 | E.ON Energy Solutions Ltd. - first half of charge for streetlight maintenance contract 2018/19..... | £636.00 |
| 001463 | Npower Ltd. – energy for street lights..... | £376.94 |
| 001464 | Information Commissioner – data protection fee..... | £40.00 |
| 001465 | Mrs. G.M. Price – reimbursement for cost of Broadband 07/04/18 to 06/07/18 | £87.00 |
| | Ink cartridges and paper | <u>£65.97</u> |
| 001466 | W.E. Hewitt & Son Ltd. – compost for summer planting scheme..... | £152.97 |
| | | £296.64 |

It was proposed by Councillor Patel, seconded by Councillor Edwards and agreed by the Council to pass the cheques for payment.

Before closing the meeting, the Chairman asked for a moment of silence to remember a much respected former councillor, Richard Wilkes, who had recently died. He had been a councillor from 2007 to 2013 and had served as Chairman and Vice Chairman.

The Chairman closed the meeting at 9.38 p.m.

Date of next meeting: Monday, 13th August at 7.30 p.m. in the Village Hall