**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 10th SEPTEMBER 2018 AT 7.30 p.m**.

Present: Councillors Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. J.C. Marsh

 R. S. Parr

 Ms L. Patel

 P.J. Wade

Also present: 2 members of the public

Apologies: Councillor Mrs. C.G. Dungar – personal reasons, Councillor M.J. Edwards – business

 reasons, Councillor D. Hyde – business reasons, Councillor M.P. Hill – personal reasons

 Shropshire Councillor Mrs. Tina Woodward

The Chairman asked for a moment of silence to remember a much respected councillor, John Caswell, who had recently died. He had been a valued councillor since 2012.

Shropshire Council has been informed and the Parish Council will be notified after 27th September as to whether an election has been called or whether the vacancy can be filled by co-option.

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 There were no declarations.

MINUTES of the meeting held on 13th August 2018, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

139/18 Shropshire Housing Needs Survey

The final version of the Housing Needs Survey had been received from Tim Shrosbree together with an explanation as to why five out of the six suggested questions put forward by the Parish Council had not been included in the Survey. The Survey will be posted to householders at the end of September and Shropshire Council hoped a draft analysis report will be ready for the December Parish Council meeting.

Although the Parish Council was aware the Housing Needs Survey would be undertaken with or without the Parish Council’s involvement, councillors expressed disappointment about the process and felt that everything had been done on Shropshire Council’s terms.

**Action: Councillor Cook and Councillor Cowie offered to draft a letter to be sent to Mr. Clive Wright, Shropshire Council’s Chief Executive. This would be circulated to councillors before being sent.**

Councillor Marsh proposed the letter should be published in ‘Halo’, this was seconded by Councillor Patel and agreed by the Council.

140/18 Claverley in Bloom

 Councillor Parr’s report had been circulated to councillors.

 The summer bedding will be removed from the CIB planters and the winter planting scheme installed on or around 30th September.

 Councillors were reminded that a quiz to raise funds for CIB will be held on Wednesday, 26th September at the Plough Inn, hosted by Keith Horton. Tickets costing £5 per person were on sale from the Plough. Teams will be limited to a maximum of 6 people.

 The Aston Lane bank would not require cutting this autumn.

141/18 QEII Jubilee Field

 Councillor Cook reported Jo Derrer had been successful in her bid for funding from the Healthy Pupils Capital Fund for a daily mile/all-weather track at the school. She had asked for the Parish Council’s support for this initiative and had asked if the Parish Council would help to maintain it. The track would be constructed around the edge of the field. Councillor Cook thought it could be squeezed in around the football pitch but it would be tight at the far left hand corner looking from the school. Councillors had been supplied with the information and were in support of the proposal.

Councillor Cook reported the goal posts had been moved across. He confirmed that Claverley Football Club and Trysull Tigers would not be using the pitch during the forthcoming season.

The Clerk informed the meeting that the householders at 8 The Wold were still letting their dog out on to the field despite having been told this was not allowed.

**Action: Clerk to write to the householder and take up the issue of the gate with the Headteacher**

142/18 Website

Councillor Parr had been in contact with Kensa regarding modification of the website and the bogus emails received via the website and was waiting for a response.

143/18 Dog Fouling

Councillor Beaman reported she was carrying out a weekly check of the dispensers. All the bags have been taken. She had received positive feedback from dog walkers who had suggested other locations for bag dispensers which she hoped to provide

144/18 Bonfire and Fireworks Event 2018

Malcolm Gwinnett had confirmed that Lin would be able to provide the hot drinks, candy floss, popcorn and cookies and glow items as she had done in previous years.

Councillors agreed ticket prices would be the same as last year. Councillor Parr would update the risk assessment.

145/18 Proceeds from 2017 Bonfire and Fireworks Event

A member of the public had put forward another suggestion to be funded and this was to provide a handrail for pedestrians going up or down the slope to the church. After discussion it was agreed to seek a price for providing a handrail and making a harder area for a bowler’s runway for the cricket wicket. Councillor Parr reported Mrs. Round was interested in providing a bench in memory of her parents to be sited outside the Post Office to replace the bench which was stolen last year.

**Action: Clerk to inform Shropshire Council that the Church Street sign, which had been fixed to the wall of Crossways, had gone missing and request a replacement sign**

146/18 Street Lights

 The Clerk was still waiting for the quotes for supplying electricity for the street lights.

 Councillor Marsh asked that a quote be obtained from a green energy provider and offered to

 carry out research into suitable companies.

147/18 Parish Council Vacancy

The Clerk had informed Shropshire Council of the death of Councillor Caswell. The notice under Local Government Act 1972 (Section 87(2)) had been displayed on the notice boards

and the Parish Council will be notified after 27th September as to whether an election has been called or whether the vacancy can be filled by co-option.

148/18 **PLANNING**

Permissions

 18/00470/FUL Erection of an agricultural shed, land to the north of Claverley Cricket ground,

 Claverley for Mr. and Mrs. G. Oakley.

18/03193/FUL) Erection of single storey extension to rear elevation, elevational alterations,

 18/03477/LBC) internal alterations to allow for re-configuration of rooms, raise floor level to

 lounge, demolish chimney breast, replacement external door, raise roof, The Coach House,

 Heathton for Mr. J. Elcocks

Reconsultation due to Amendment

 18/03104/HHE Erection of a single storey rear extension to detached dwelling, dimensions

 7 metres and 4 metres beyond rear wall, 2.9 metres maximum height and 2.9 metres high

 to eaves, 34 The Wold, Claverley for Mr. David Lewis

 The Parish Council reiterated its objections

New Applications

 18/03288/FUL Erection of a garden room, 21 High Street, Claverley for Mr. Lance Taylor.

 The Parish Council did not have any objections.

 18/03353/FUL Erection of a block of 4no garages, placement of an underground LPG tank,

 formation of a garage parking forecourt and walkways, Barns west of Boycott Arms,

 Upper Ludstone for Mr. Michael Ross.

 The Parish Council did not have any objections.

 18/03742/ADV Two externally illuminated entrance signs, Spicers Hall Caravan Park,

 Spicers Hall Farm, Digbeth Lane, Claverley for Sought After Location Ltd.

 The Parish Council objected to the application in its present form. Illumination of the

 signs would cause unnecessary light pollution and would be inappropriate development in

 the Green Belt. The western sign is not located inside the site boundary and is in front of

 a field gate. The eastern sign faces up School House Bank lane which is not a through

 route highway only serving one property so this sign would serve little useful purpose.

 Planning Notification Only

 18/03924/CPL Certificate for Lawful Development for the proposed erection of detached

 open fronted double garage, 3 Birchland Cottages, Broughton for Mr. M. Furlonger

17/05303/MAW Phased extraction of sand and gravel, land North of Naboth’s Vineyard,

 Shipley for JPE Holdings

 Councillor Cotham expressed concern that it appeared that not all the information had

 been displayed on the planning portal.

149/18 **NAMING LANES**

 With the increase of delivery vehicles coming to this parish and with only six named lanes,

Councillor Cotham had put forward the suggestion of naming lanes and will follow this up with Shropshire Council.

150/18 **PARISH MATTERS**

Tree branches were partly obscuring the street lights outside Boundary Close and opposite the school.

**Action: Clerk to contact Marvin Harris to see if he could cut back the branches**

Potholes required attention at Danford Heath and the 30mph sign near Digbeth Lane.

**Action: Shropshire Highways to be informed.**

The bench provided by Mr. Kelly at Winchester crossroads had been damaged.

**Action: Councillor Parr offered to inspect the damage**

The Department of Transport had carried out a traffic survey on cars passing the Bridal Steps on 6th September and the results will be available on their website in December. The Chairman had been informed that roads for survey are picked at random.

151/18 **CORRESPONDENCE**

 Email from Mr. J. Kendrick

 Councillor Cotham expressed concern about the impression Mr. Kendrick appeared to have

 gained about the Parish Council and its relationship with the Claverley Preservation Society

 (CPS). He asked Mr. Kendrick about his understanding of the track lighting issue at the

 Spicers Hall caravan site and explained that if the site owner wants bollard lighting he would

 have to submit a planning application.

Councillor Cowie referred to the mention in Mr. Kendrick’s email of the Parish Council creating a schism between the Parish Council and the CPS and, whilst Chairman, he had called several extra-ordinary meetings to ensure the community was kept informed about the proposal to develop the Kings Arms and had held positive discussions with CPS during his term in office.

Councillor Patel had been appalled at the treatment she felt she had received in the past from other parish councillors regarding her comments about some items under discussion.

Councillor Cotham said communication with the public was important but problems with the website made this more difficult.

Councillor Cook explained it was very frustrating when the public was being supplied with misinformation and suggested the Parish Council submitted more information on controversial issues for ‘Halo’ magazine. Councillor Beaman added that if planning application numbers were given, members of the public could look at information on Shropshire Council’s planning portal.

Councillor Parr thought effective communication was important and the Parish Council needed to explain about ongoing issues. He considered there was a subversive element trying to undermine the Parish Council’s authority. He agreed Mr. Kendrick’s email raised interesting questions about perception but some were not particularly well founded.

 Councillor Marsh asked for everyone to try and work in harmony and in a polite manner.

Councillor Cotham concluded by thanking Mr. Kendrick for his email which had contained his personal observations.

 Notification of road closure

 Notification had been received that the road from the Staffordshire Boundary at Six Ashes to

 Lanegreen Coppice junction (opposite entrance to Tuck Hill Farm) will be closed from

Monday, 22nd October to Tuesday, 23rd October to allow Severn Trent Water to renew a

boundary box.

 Police Commissioner’s offer – ‘We Don’t Buy Crime - Leading from the Front Project

A letter had been received from John Campion, West Mercia’s Police & Crime Commissioner, giving details of the project which was part of his commitment to build safer communities. The contents had been noted.

152/18 **REPRESENTATIVES’ REPORTS**

 Village Hall Committee

 Councillor Wade had attended the meeting on 6th September when it was reported a key safe

 is being donated to the Village Hall.

 Rights of Way

Councillor Cotham reported Shropshire Council had removed a gate obstructing the

Thimble Hill byway.

153/18 **CHEQUES**

 Chq. no. 001468 CPRE – membership renewal…………………………….. £36.00

 001469 Came & Company – renewal of insurance………………. £817.28

 001470 Shropshire Association of Local Councils –

 Chairmanship Skills training…………………………. £65.00

 001471 Councillor R.J. Cotham – travel expenses attending

 Chairmanship Skills training…………………………. £23.85

 001472 Shropshire Council – Temporary Event Notice fee for

 bonfire and fireworks event………………………….. £21.00

It was proposed by Councillor Cook, seconded by Councillor Wade and agreed by the Council to pass the cheques for payment.

 The Chairman closed the meeting at 9.50 p.m.

 Date of next meeting: Monday, 8th October at 7.30 p.m. in the Village Hall