

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 14th DECEMBER 2015 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman
J.R. Caswell
D.A. Cook
R.J. Cotham
D.S. Cowie (Chairman)
D. Harris
R.S. Parr
Mrs. V. Williams

Apologies: Councillor Ms J.L. Clements – personal reasons
Councillor M.J. Edwards – business reasons
Councillor S.J. Lawrence – business reasons
Councillor Mrs. J.C. Marsh – personal reasons
Councillor D.A. Whitmore – personal reasons,
Shropshire Councillor Mrs. Tina Woodward – attending a Shropshire Council meeting

DECLARATION OF INTERESTS

No pecuniary interests were declared.

MINUTES of the meeting held on 9th November 2015, having been distributed to all Councillors, were confirmed and signed.

172/15 **MATTERS ARISING FROM THE MINUTES**

Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

Once the Christmas tree has been taken down the RHS "gold award banner will be hung from the Lychgate for a few weeks.

CIB had put forward the suggestion that signs showing "Britain in Bloom Gold Award Winner" should be installed on the planting troughs at each of the village entrance points to recognise Claverley's participation in the Britain in Bloom campaign. Councillors were in support of this suggestion.

Action: Councillor Parr to obtain a quotation in readiness for budget discussions.

Keith Horton had offered to host a Winter Quiz at the Plough on Wednesday, 27th January to raise funds for CIB.

173/15 QEII Jubilee Field

Councillor Cook informed the meeting that he had asked the Head Teacher, Jo Derrer, to provide a list of the minor repairs required to the play equipment.

Action: When this list has been received, Clerk to ask Marvin Harris to submit a quotation.

Councillor Cook reported the field was draining well.

174/15 Parish Plan

Councillor Harris reported the draft Parish Plan had been circulated to councillors who had been invited to submit their comments by 18th December. The document will be finalised and photographs added. Once approved by the Parish Council, it will be uploaded, together with the supporting documents, on the Parish Council website. It was also proposed to make a copy available for loan in the Post Office, the Church and from the Clerk.

175/15 Street Lights

The Clerk reported the order from Mike Smith Designs Ltd. had been delivered to E.ON. Mike Smith Designs Ltd. had been informed the lantern boxes had large holes in them so Garry Johnson was going to check the contents.

176/15 Defibrillator

Councillor Beaman reported that the Vicar was fully in support of the proposal to locate the defibrillator in the Lychgate. The Revd. Garry Ward had made an offer that the Church would donate £100 if the British Heart Foundation was unable to supply a defibrillator and box free of charge. Councillor Beaman was thanked for all her research.

It was proposed by Councillor Parr, seconded by Councillor Cook and agreed by the Council to submit an application to the British Heart Foundation for a free defibrillator and box.

Action: Councillor Beaman to liaise with Clerk regarding the application

177/15 Bonfire/Fireworks Event - 2016

Jubilee Fireworks had informed the Clerk that the company would be unable to provide a display on 5th November 2016 as the company was fully booked that night. The company also had a minimum budget of £5000 for that night but had offered Sunday, 6th November. After discussion it was decided that it would be problematic to hold the event on a Sunday due to the unavailability of volunteers to help clear up on a Monday. It was agreed to hold the event on Saturday, 12th November. A different venue would be required as Damson Hedge field would not be available due to cropping.

Action: Clerk to book Jubilee Fireworks for Saturday, 12th November

178/15 Christmas Lights

Shropshire Council had approved the application to erect the Christmas lights.

The switching on ceremony on 29th November had been well attended considering the blustery weather. Joe Higham and Chloe Lowe had switched on the lights. Councillor Parr, Councillor Cotham and Ken Jones were thanked for all their work and the Chyknell Estate for providing the Christmas tree. The Vicar, Church choir and Gordon Drury were also thanked.

Action: Clerk to send letter of thanks to Keith Smith for storing the lights and to the Chyknell Estate for providing the tree.

179/15 Dog Bin

The Clerk reported the dog bin had been installed by Marvin Harris. It was being well used.

180/15 VAT

The Clerk had received a reply from DCK Beavers Ltd. Mr. Kemp would prefer to give specific advice following a visit to examine all the implications. The fee would be £575 for a day's visit and return mileage of 45p per mile from Swindon. The rate for phone/postal advice would be £80 per hour. All fees would be subject to VAT. Councillor Whitmore had offered to help the Clerk seek advice from HM Revenue & Customs.

Action: Advice to be obtained from HM Revenue & Customs

181/15 PLANNING

Permission

15/03877/LBC Erection of single storey extension to side elevation affecting a Grade II Listed Building, 3 Shipley Hall Barns, Bridgnorth Road, Shipley for Mr. D. Pace

Refusal

15/04011/FUL Change of use of cattery to two holiday lets, 3 Rudge Heath, Pattingham for Mr. Peter Edwards

New Application

15/04972/FUL Change of use to mixed use to include office use – B1 but retaining existing gym use, Sutton Farm, Claverley for Mr. and Mrs. Richard Kempsey
The Parish Council did not have any objections.

15/05117/FUL Erection of two storey extension to side and single storey extension to rear, 5 Spicers Close for Mr. W. Lowe
The Parish Council did not have any objections

15/05282/FUL Application under Section 73a of the Town and Country Planning Act 1990 for the conversion and change of use from A1 storage to A3 tea/coffee shop with associated internal alterations for Mr. D. Bromley
The Parish Council did not have any objections

15/05356/TCA To fell 1 Larch tree within the Claverley Conservation Area, High Croft, Church Street, Claverley for Mr. Michael Wainwright
If the tree is considered unsafe, the Parish Council did not object to the tree being felled

The Clerk had been in contact with Kelvin Hall, Shropshire Council's Technical Specialist Planning Officer, to see if he had any further information regarding a possible planning application for a wind turbine at Woundale. He was not aware of the developer's intentions as to whether an application will be submitted but the Parish Council would be consulted if an application was forthcoming. Councillor Parr was concerned that the lack of information was blighting properties in the area as it was not known where a wind turbine might be sited.

182/15 UNITARY REPORT

Councillor Woodward had not submitted a report

183/15 **TREE – ASTON LANE**

When Dr. Ryan had cleared up a fallen branch from a Maple tree on the Aston bank opposite the entrance to the school he had informed the Clerk there was a large crack in the trunk at the rear of the tree which might make the tree unsafe.

The Clerk had obtained three quotations for the removal of the tree which ranged from £350.00 to £745.00. After discussion, it was proposed by Councillor Cook, seconded by Councillor Williams and agreed by the Council to accept the quotation from Beech Tree Management amounting to £350.00.

184/15 **BUDGET FOR 2016/2017**

To assist the Clerk in the preparation of the draft budget Councillors were asked to give thought to any new projects requiring funding in 2016/2017 and to inform the Clerk.

185/15 **PARISH MATTERS**

Councillor Parr informed the meeting that Telford Auto Club had organised a car rally on 12/13th December which passed through the parish. Cars had been driven dangerously and had caused considerable noise disturbance in the early hours of 13th December. Some householders on the route had not received prior notification of this event taking place.

Action: Clerk to send letter of objection to West Mercia Police

Councillor Cook expressed concern about the deteriorating road surface of High Street.

Action: Clerk to inform Shropshire Council

Councillor Beaman reported the fly tipping had not been removed from Ludstone Avenue. The street light outside Powk Hall was not working. The Clerk informed her both matters had been reported.

Councillor Caswell reported that the carriageway between Draycott and The Gate Inn at Heathton was deteriorating.

Councillor Williams reported the pot holes by the signpost to Farmcote near the Cricket Club were re-appearing and there was a pot hole in the middle of the road to Aston.

Action: Clerk to inform Shropshire Council

Councillor Cotham informed the meeting that Shropshire Council had looked at the bridge at Hopstone and there would be an emergency road closure to enable remedial work to be carried out.

The Clerk had received notification that the guarantee on the Parish Council's computer expires on 16th January 2016. The cost of renewal would be £102.00. It was decided not to take out a Care Plan. The McAfee protection expires on 24th January 2016. The cost of renewal would be £59.99. Councillor Williams offered to see if she could find a lower cost of renewal.

Councillor Cowie informed the meeting a member of the public had suggested looking at the development of the Crown and the Kings Arms public houses as a collective project. Councillor Cowie suggested setting up a sub-committee to drive forward working with the owners to get the best scheme. It was proposed by Councillor Cowie, seconded by Councillor Caswell and agreed by the Council that a sub-committee be formed. The members of the sub-committee will be Councillors Cowie, Caswell, Cotham, Edwards and Parr.

186/15 **CORRESPONDENCE**

SAMDev Briefing Note

Shropshire Council had received the Inspector's report which had found the draft SAMDev Plan was 'sound', provided that the changes recommended by the Inspector were incorporated. The briefing note had been forwarded to councillors.

A report will be made to the full Shropshire Council on 17th December presenting the findings of the Inspector's report and recommending formal adoption of SAMDev.

Annual Review of Place Plan

Notification had been received from Shropshire Council that the annual review of Place Plans will not be undertaken this year. Shropshire Council should be informed if a parish council feels its priorities have changed significantly from last year.

Local Joint Committee meeting – The future provision of health for the residents of South Shropshire

SALC had arranged for local councils to receive updates and ask questions on health matters at the Local Joint Committee meeting at the Severn Centre, Highley on Tuesday, 12th January at 7 p.m. Presentations will be given by the Head of Public Health Shropshire Council, Health Watch and Shropshire CCG and there will be a public question time after the presentations.

The Big Conversation

Due to ongoing government cuts in funding, Shropshire Council had launched the Big Conversation survey on the future of council services. Residents were being urged to take part in the consultation so that Shropshire Council is aware of their views on what council services are most important to them.

The Big Conversation will continue over the next five years. This initial survey is the first phase of this conversation.

Sector Led Audit Information

The National Association of Local Councils had provided information about the company which had been set up to procure audit services on behalf of local councils following the abolition of the Audit Commission. From the start of the 2017/18 financial year smaller authorities can choose to have an auditor appointed to them by the new sector-led body or

they can choose to procure their own. After discussion it was decided not to opt out of the Sector Led Body Audit procurement.

Shropshire Council Assets and Services

An event had been arranged to discuss the transfer of Shropshire Council's assets and services into community management. This event will be held at the Shrewsbury Town FC stadium on Tuesday, 26th January 9.30 a.m. to 3.00 p.m. Councillor Marsh had expressed interest in attending.

Action: Clerk to book a place for Councillor Marsh

SALC – Road safety in rural towns and villages

Parish councils had been asked to let SALC know if they were interested in attending a presentation by Ben Hamilton-Baillie on research into driver behaviour and psychology and the way it can be effectively managed. Provided there is sufficient interest, the presentation will take place on Thursday, 3rd March at the Shirehall between 5.30 p.m. and 7.30 p.m. SALC's normal rate of cost for training would apply.

187/15 REPRESENTATIVES' REPORTS

Wolverhampton Airport Consultative Committee

Councillor Parr reported it had been announced on 11th November that the airport had been sold to MCR, a property development company. Further details will be made available at the WACC meeting on 16th December which Councillor Parr will be attending. He will formally raise at that meeting the unresolved and long standing flying complaints raised by Mr. Withers of Beobridge.

188/15 CHEQUES

Chq. No. 001287 M.E. Harris – install dog bin	£48.00
001288 Mike Smith Designs Ltd. supply of 5 street lights columns and LED lanterns.....	£4866.00
001289 Claverley Youth Club – final instalment of contribution to hire of village hall.....	£180.00
001290 Mrs. G.M. Price – reimbursement for purchase of colour ink cartridge.....	£29.99
001291 The Plough Inn – refreshments for volunteers who put up the Christmas lights	£25.00
001292 G.T. Drury – supplying P.A. equipment and music for Switching on Christmas lights ceremony.....	£50.00

It was proposed by Councillor Caswell, seconded by Councillor Harris and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman wished everyone a happy Christmas and closed the meeting at 9.25 p.m.

Date of next meeting: Monday, 11th January at 7.30 p.m. in the Village Hall