

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY, 11th JANUARY 2016 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman
R.J. Cotham
D.S. Cowie (Chairman)
M.J. Edwards
D. Harris
S.J. Lawrence
R.S. Parr
D.A. Whitmore

Also present: Shropshire Councillor Mrs. Tina Woodward
Mr. and Mrs. A. Fenwick-Wilson (for part of meeting)

The Chairman wished everyone a happy New Year.

Apologies: Councillor J.R. Caswell – business reasons
Councillor Ms J.L. Clements – resigned
Councillor D.A. Cook – personal reasons
Councillor Mrs. J.C. Marsh – business reasons
Councillor Mrs. V. Williams – business reasons

DECLARATION OF INTERESTS

Councillor Beaman declared a pecuniary interest in planning application no. 15/05498/TCA

MINUTES of the meeting held on 14th December 2015, having been distributed to all Councillors, were confirmed and signed.

01/16 **MATTERS ARISING FROM THE MINUTES**

Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

Councillors were reminded that Keith Horton would be hosting a Winter Quiz at the Plough on Wednesday, 27th January to raise funds for CIB.

A Spring fundraising event will be held on Saturday 12th March when "The Hype" will be performing in the village hall.

02/16 QEII Jubilee Field

The Clerk reported she was awaiting the list of the minor repairs required to the play equipment from the Head Teacher, Jo Derrer.

03/16 Parish Plan

Councillor Harris reported the Parish Plan had been finalised and photographs added. Once approved by the Parish Council, it will be uploaded on the Parish Council website, together with the supporting documents.

It was proposed by Councillor Edwards, seconded by Councillor Lawrence and agreed by the Council to adopt the Parish Plan for 2016 to 2025.

Action: Clerk to forward the documents to Councillor Williams to upload on the Parish Council website. The Chairman to compose a letter to accompany the Parish Plan. A copy of the Parish Plan to be sent to Andy Mortimer, Shropshire Council's Policy and Environment Manager

The Chairman thanked Councillor Harris and the Parish Plan working group for all the work that had gone into preparing the Parish Plan.

04/16 Street Lights

The Clerk reported Garry Johnson had confirmed the contents of the order from Mike Smith Designs Ltd. had been checked and were undamaged. The anticipated date for the installation of the new street lights had been requested.

E.ON had been asked to provide an updated Maintenance Schedule.

05/16 Defibrillator

Councillor Beaman reported the current offer from British Heart Foundation to supply a free defibrillator and box had been oversubscribed so she had been unable to submit an application. Councillor Beaman was thanked for her work on this project.

Councillor Lawrence offered to obtain a price for a defibrillator and box from another possible source.

06/16 Christmas Lights

Councillor Parr reported that on 7th January a large lorry, delivering to a farm at Bulwardine, had ignored warning signs of low cables and brought down one string of the Christmas lights together with a telephone line. Lamps had also been damaged on string 5-6. The damaged string and bulbs and bulb holders will be tested and an estimate of the cost of repairs obtained. Such a large lorry should not be trying to get through the centre of Claverley.

Action: Clerk to check with Shropshire Council about obtaining new signs

07/16 VAT

Councillor Whitmore was working on this matter.

08/16 Tree – Aston Lane

The Clerk reported that on 23rd December Beech Tree Management had taken down the damaged tree in Aston Lane and the site had been left tidy.

09/16 Telford Auto Club Car Rally

The Clerk had received replies from Inspector Webster, West Mercia Police, Ian Connolly, Traffic Management Advisor and Highway Events Co-ordinator and Philp Dunne following

her letter of complaint to West Mercia Police about the car rally. The complaint was being investigated.

10/16 **Bonfire/Fireworks Event – 2016**

Jubilee Fireworks had pencilled Claverley in for 12th November. There will be a small increase in the charge from £1050 to £1100 plus VAT. Once the Parish Council had identified a site, a booking form should be completed and returned to Jubilee Fireworks with a deposit of 10%.

11/15 **PLANNING**

Permission

15/05356/TCA To fell 1 Larch tree within the Claverley Conservation Area, High Croft, Church Street, Claverley for Mr. Michael Wainwright

New Application

15/05114/FUL Erection of a two-storey side extension, park View, 14 Gatacre, Claverley for Mr. Adam Richardson
The Parish Council did not have any objections

15/05498/TCA Remove 16m length row of Leylandi hedging within Claverley Conservation Area, The Kings Arms Inn, Bull Ring, Claverley for Mr. J. Beaman
The Parish Council did not have any objections

15/05516/FUL Residential development comprising of the erection of 27 dwellings with associated infrastructure works, former Davro Iron & Steel Co. Ltd. Ridgewell Works, Stourbridge Road, Wootton for Persimmon Homes West Midlands
Further information was required before the Parish Council reached a decision.

Mr. Whitley, Shropshire Council's Technical Specialist Planning Officer, dealing with the complaints which had been made about a car salvage business being operated from a farm building at Small Heath Farm, had informed the Clerk that Mr. Lee had appointed an agent to submit a planning application intended to regularise the unauthorised use of the farm buildings.

Mr. Whitley had asked the complainants to keep a diary of events which they believe have disrupted residential amenity to help support the case for enforcement action if it becomes necessary.

12/16 **UNITARY REPORT**

Councillor Woodward reported that Shropshire Council's Planning officers were looking at Mr. Bourne's planning application. Although the Parish Council wanted a meeting to discuss general principles, Councillor Woodward had been informed a Planning Officer would not be able to meet with Parish Councillors until the amended plans had been received. Councillor Woodward was informed that Parish Councillors wanted to meet with the Planning Officer dealing with Mr. Bourne's application before the Planning Officer makes the report to the Planning Committee.

Councillor Woodward had taken some photographs of the damage which might have occurred as a result of the car rally and had sent them to Shropshire Highways.

Mr. and Mrs. Fenwick-Wilson left the meeting.

13/16 **DRAFT BUDGET/PRECEPT FOR 2016/2017**

Councillor Whitmore had prepared the budget monitoring sheets for the third quarter of 2015/2016 comparing Budget v Actual. This information had been forwarded to all the councillors. As the Clerk was experiencing difficulties using the spreadsheet which Councillor Clements had set up because of the Clerk's lack of knowledge of preparing such a document, the Clerk wished to resign as Responsible Financial Officer as Councillor Whitmore had a professional accountancy background and was better qualified to act as the Council's Responsible Financial Officer.

Before setting the precept for 2016/2017 discussion took place about the draft budget which the Clerk had prepared. Further information was required to finalise some of the figures but it was agreed to increase the figure for miscellaneous expenditure to £1000 and to increase the Clerk's salary to £3000 p.a. The purchase of five replacement street lights will be funded from Reserves.

Shropshire Council had advised that in order to show a 0% increase in the Band D Council Tax charge on the 2016/2017 Council Tax Demand Notices the precept requirement for 2017/2017 would need to be £20,379 compared to £20,037 requested in 2015/2016. After discussion, it was agreed there should not be an increase in the Band D Council Tax and it was proposed by Councillor Parr, seconded by Councillor Edwards and agreed by the Council to precept for £20,379.

14/16 **ANNUAL PARISH MEETING**

Discussion took place about a date for the Annual Parish Meeting. It was agreed that the Clerk should try and book Monday, 11th April for the monthly meeting and Monday, 25th April for the Annual Parish Meeting. Councillors would give some thought as to a possible speaker.

15/16 **PARISH MATTERS**

Councillor Beaman reported a pothole in the middle of Church Street opposite the turning to Spicers Close. She expressed concern about the stability of the wall outside Claverley Hall Farm.

Councillor Cotham reported potholes outside Woundale House farm, and Hill Crest, Hopstone.

Action: Clerk to inform Shropshire Highways

As Shropshire Council had carried out urgent repairs to the road over the bridge at Hopstone Councillor Cotham requested a letter be sent to the owners of the High Grosvenor industrial units to point out the damage being done to the road/bridge by large lorries using this road as a short cut to get to High Grosvenor and to ask that their tenants ensure that lorries visiting High Grosvenor do not use this route but use the road from the A454 at The Wheel.

Action: Clerk to write to Mr. C. Davies

Councillor Edwards reported a problem with road drainage at Broughton.

Action: Clerk to inform Shropshire Highways

Councillor Cowie reported there was a blocked drain by Newlands, Heathton

The Clerk reported the Parish Council computer did not have a disk drive and as the subscriptions to McAfee and Office 365 were shortly due to expire she thought it would be necessary to renew these subscriptions on line. It was agreed she should proceed with on line renewals.

17/15 CORRESPONDENCE

Notification of road closures

Notification of the following road closures had been received:

- Opposite Mill Bank to approx. 88m southeast Ashford Bank, 01/02 to 05/02/16 (24 hrs) to enable BT duct to be laid for the BDUK contract
- Dallicott junction to Wall Hill junction, 04/03 to 07/03/16 (08.00-16.30) PDS patching
- From junction of Rudge Heath Road to 50m beyond turning to Digbeth Lane 07/03 to 12/03/16 (09.00 to 17.00) to desilt and clear BT duct blockages
Councillor Cotham requested that traffic should not be diverted via Hopstone

Notice of adoption of SAMDev Plans

Notification had been received that Shropshire Council had formally adopted the Site Allocations and Management of Development (SAMDev) Plan on 17th December. The SAMDev Plan sets out proposals for the use of land and policies to guide future development up to 2026.

Shropshire Council Tree Preservation Order SC/00250/15

Notification had been received from Shropshire Council that it had made a Tree Preservation Order on two Oak trees on land to the west of the former car park to the Royal Oak Inn, Halfpenny Green.

Action: Clerk to inform Shropshire Council that the Parish Council supported this application.

Resignation of Councillor Clements

Councillor Clements had submitted her resignation as her role at work had changed and she would find it difficult to attend meetings and help on other occasions due to these commitments. Her resignation was accepted with regret as the Parish Council had valued her contribution.

18/16 REPRESENTATIVES' REPORTS

Wolverhampton Airport Consultative Committee

Councillor Parr's report on the Wolverhampton Airport Consultative Committee's meeting held on 16th December had been circulated to councillors.

The flying school is to re-open under new management. The police helicopter is now based at Birmingham and there had been a fall in aircraft movements. The implementation of the new landing system had been delayed. There will be a full community consultation on the new holding patterns which would have to be established in respect of this new system. The long standing complaint by Mr. Withers of Beobridge remains unresolved. Three fresh complaints had been made during the period September to 16th December. MCR, the new owner of the airport wished to support and enhance the airport's general aviation business.

Rights of Way

Councillor Cotham reported he had been contacted by a parishioner regarding the removal of a permissive bridleway on Whittimere Farm at Long Common.

Village Hall Committee

Councillor Caswell had submitted a short report on the Village Hall committee meeting on 7th January in which he said there seemed to be some possible issues with the Youth Club still to be resolved. Councillor Caswell hoped to attend the next meeting on 4th February.

19/16 CHEQUES

Chq. No. 001293	Rushmere Nurseries – plants for winter planting scheme.....	£259.12
001294	D.A. Cook – firework for switching on Christmas lights ceremony.....	£25.00
001295	Beech Tree Management – fell damaged tree on Aston Lane bank.....	£350.00
001296	G.T. Drury – supplying P.A. equipment and music for New Year's Eve.....	£50.00
001297	Mrs. G.M. Price - Clerk's salary 3 rd quarter 2015/16.....	£686.27
001298	E.ON Energy Solutions Ltd. – repair to street light	£61.64
001299	Mrs. G.M. Price – reimbursement for cost of Broadband 07/10/15 to 06/01/16.....	£74.46

It was proposed by Councillor Lawrence, seconded by Councillor Harris and agreed by the Council to pass the cheques for payment.

ADJOURNMENT

There being no further business, the Chairman closed the meeting at 10.05 p.m.

Date of next meeting: Monday, 8th February at 7.30 p.m. in the Village Hall