

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON  
MONDAY, 3<sup>rd</sup> JULY 2017 AT 7.30 p.m.**

Present: Councillors Mrs S.A. Beaman  
R.J. Cotham  
D.S. Cowie (Chairman)  
Mrs. C.D. Dungar  
M.P. Hill  
Mrs. J.C. Marsh  
R. S. Parr  
Ms L. Patel  
P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor J.R. Caswell – personal reasons, Councillor D.A. Cook – business reasons  
Councillor M.J. Edwards – business reasons, Councillor S.J. Lawrence – personal reasons

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

No disclosable pecuniary interests were declared.

MINUTES of the meeting held on 12<sup>th</sup> June 2017, having been distributed to all  
Councillors, were confirmed and signed.

**MATTERS ARISING FROM THE MINUTES**

100/17 Claverley in Bloom

Councillor Parr's report had been circulated to councillors.

New Barns Nurseries had generously offered to sponsor this year's 'Best Front Garden Display' competition. Douglas Cockburn of New Barns Nurseries will carry out the judging during the last week of July.

The planting beds in the churchyard running up from the lychgate had been tidied up and the weeds in the Bull Ring paving and surrounding area dealt with. CIB committee members will undertake a pre-Flower Festival tidy up on 6<sup>th</sup> July.

Elsie and Malcolm Hinton were thanked for maintaining the Griffiths Green planting bed. As they were unable to continue, CIB had now taken over the maintenance and Janet Ryan had offered to take on this job.

Keith and Karen Horton of the Plough Inn had offered to host a fund-raising quiz on Wednesday, 13<sup>th</sup> September commencing at 8.00 p.m. Ticket will be on sale from the Plough from the beginning of September. Teams will be limited to a maximum of 6 people and tickets will be £5 per person.

The Aston Lane bank had been cut.

101/17 QEII Jubilee Field

Councillor Cook had not submitted a report.

Tom Leather had contacted the Clerk as he would like to hold holiday courses for children on the field on 31<sup>st</sup> July/1<sup>st</sup> August, 14<sup>th</sup>/15<sup>th</sup> August and 29<sup>th</sup>/30<sup>th</sup> August. These would finish at 3.00 p.m. each day.

Councillor Cotham expressed the opinion that a charge for using the field should be made as Tom Leather would be making a commercial gain. Councillor Cowie said it was important to find out if the school would be charging him for involvement of the caretaker and a fee structure should be drawn up.

**Action: Councillor Beaman offered to speak to the Head Teacher and the Clerk would email councillors with the information obtained so a suitable charge could be agreed.**

102/17 Street Lights

The Clerk informed councillors that since the commencement of the programme to replace street lights with Victorian style columns and LED lanterns, 15 new street light columns with LED lanterns had been installed and 7 LED lanterns had been installed on the original cast iron columns.

The Christmas lights bracket which had been fixed to 7 Bull Ring had been located and will be re-installed shortly. It will require load testing once in place.

103/17 Planning sub-committee

There was nothing to report.

104/17 Parish Plan

Councillor Marsh had expressed an interest in being a member of the Parish Plan implementation group and was trying to get in contact with Councillor Lawrence who had also expressed an interest.

105/17 Bonfire and fireworks event 2017

As the Clerk had not heard back from Councillor Cook, was agreed to defer discussion until the August meeting.

106/17 **PLANNING**

Permissions

17/01667/FUL Erection of a steel portal framed agricultural building to house livestock, Newin House Farm, Upper Aston for Mr. R. Wilkes

17/01743/FUL Erection of single storey building for Class Use A1 (retail) following demolition of all buildings; (modification to previously approved 16/01528/FUL to allow for change in design of building); formation of car parking Rudge Heath General Store, 3 Rudge Heath for Mr. E. Foster

17/01915/FUL Erection of rear garden room following demolition of existing conservatory,,  
Two Gates House, Claverley for Mr. and Mrs. Paul Marsh

17/01931/FUL Erection of a steel portal framed building for fodder storage and the housing/  
feeding of cattle, Newin House Farm, Upper Aston, Claverley for Mr. R. Wilkes

#### New Applications

17/02795/FUL) Change of use from dwelling and wine store to wedding venue with glazed

17/02796/LBC) link affecting a Grade II Listed Building, High Grosvenor Farm, High  
Grosvenor for High Grosvenor Leisure

The Parish Council considered it was a poorly prepared application as, for example, no information had been given about car parking arrangements for functions and anticipated traffic flow and objected to the application as insufficient details had been submitted.

17/02852/FUL Erection of an affordable dwelling with detached double garage and  
formation of vehicular access, land at The Lodge, Huffage Farm, Woundale  
for Mr. D. Terrel and Miss J. Jones

The Parish Council did not have any objections. It would like to see the existing temporary accommodation removed after completion of the affordable dwelling.

#### 107/17 **UNITARY REPORT**

Councillor Woodward reported that following the election, Shropshire Council had a new Leader and Cabinet. There will be a new contractor for highways maintenance from April 2018.

#### 108/17 **SHROPSHIRE COUNCIL – FUTURE LOCAL SERVICE DELIVERY**

Councillor Mrs. Woodward outlined the options available to the Parish Council from April 2018 in respect of public open space land within the village.

1. Shropshire Council to continue maintaining the public open space areas but to a lower standard than at present.
2. The Parish Council could choose to enhance the service provided by Shropshire Council.
3. Transfer of land/125 year lease or freehold.

Shropshire Council was asking for expressions of interest from parish councils in options 2 or 3 to enable Shropshire Council to commence the necessary due diligence that would be required in any potential transfer. The Parish Council would make a formal decision once due diligence and details had been established and agreed. The existing arrangement for the Aston Lane bank would continue.

Councillors expressed concern at the lack of information regarding potential costs. Some councillors expressed an interest in option 3 and it was suggested a site visit to Clover Heath and Danesbrook to look at the public open space land would aid discussion. Councillor

Woodward offered to try and obtain more information from Chris Edwards, Shropshire Council's Head of Infrastructure and Communities.

109/17 **ACCOUNTS FOR YEAR ENDED 31st MARCH 2017**

The Clerk reported the Annual Report had been submitted to Mazars by the due date and the audit had been advertised.

In appreciation of all the work undertaken by Mrs. Walker-Drew as internal auditor it was proposed by Councillor Parr, seconded by Councillor Patel and agreed by the Council to give her a gift token to the value of £75.00.

As it was unclear as to whether Councillor Lawrence would be able to carry out the quarterly bank reconciliation, Councillor Dungar offered to do this if Councillor Lawrence was unable to do so.

110/17 **PARISH MATTERS**

The Chairman reported the road surface between the Old Gate Inn and Cranmere was deteriorating.

**Action: Clerk to inform Shropshire Highways**

Graham Downes had informed the Clerk he was aware of the work to be undertaken by a resident of Spicers Close and had suggested to him that he liaised with Claverley Medical Practice to manage the parking situation.

Councillor Beaman reported that the Crucial Crew event had been very informative and of benefit to the children who had attended

111/17 **CORRESPONDENCE**

Notification of road closures

Notification had been received from Shropshire Council that the junction of the Pattingham road with the A454 near Shipley will be closed from 09.30 to 15.30 on 17<sup>th</sup> to 21<sup>st</sup> July to enable BT engineers to work on overhead structures.

The road between Corner Cottage junction to the cricket ground crossroads at Farmcote will be closed during the period Monday, 21<sup>st</sup> August to Friday, 25<sup>th</sup> August to enable Western Power Distribution to replace overhead lines.

SALC Training

Details of a SALC training session 'Be a Better Councillor' to be held on 7<sup>th</sup> September at the Shirehall between 9.30 a.m. and 4.00 p.m. had been forwarded to councillors.

112/17 **REPRESENTATIVES' REPORTS**

Wolverhampton Airport Consultative Committee

Councillor Hill reported the consultation period on the reintroduction of instrument approach procedures had been extended to 15<sup>th</sup> August 2017. The damaged runway had been patched.

Town and Parish Council Forum

Councillor Cotham had attended the Forum which had been held on 27<sup>th</sup> June. Councillor Peter Nutting, Leader, Shropshire Council had outlined the priorities for the new Council. Working in partnership with town and parish councils was a priority. Updates had been given on Shropshire Council’s draft library and leisure service strategies and the Local Plan Partial Review 2016-2036.

Planning Training

Councillor Cotham reported on the planning training he had attended on 7<sup>th</sup> June.

The Parish Council should ask to be given notification of any Section 73 amendments to a planning application to ensure the application was not changed without the knowledge of the Parish Council.

Information had been given about Neighbourhood Plans, Neighbourhood Plans (Light) or Community Led Plans and Parish Plans.

Sub-committee meetings should be minuted and the community should be made aware of these meetings. Sub-committees should report back to the full Council and not make decisions unless authorised by the full Council.

113/17 **CHEQUES**

Chq. No. 001389	Shropshire Association of Local Councils – planning training on 7 <sup>th</sup> June 2017.....	£195.00
001390	Rushmere Nurseries – plants for summer planting scheme.....	£503.28
001391	W.E. Hewitt & Son Ltd. – compost for summer planting scheme.....	£296.64
001392	M.E. Harris – strim Aston Lane bank.....	£290.00
001393	Councillor R. Cotham – travel expenses attending Town & Parish Council Forum at Shrewsbury.....	£27.90
001394	Mrs. G.M. Price - – reimbursement for purchase of gift token for Internal Auditor .....	£75.00
001395	Mrs. G.M. Price – Clerk’s salary for first quarter 2017/2018 (weeks 1-13).....	£759.06
001396	HM Revenue & Customs – PAYE weeks 1-13.....	£13.40

It was proposed by Councillor Patel, seconded by Councillor Wade and agreed by the Council to pass the cheques for payment.

The Chairman closed the meeting at 9.35 p.m.

Date of the next Parish Council meeting: Monday, 14<sup>th</sup> August at 7.30 p.m. in the Village Hall