

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON MONDAY, 13<sup>th</sup> MARCH 2017 AT 7.30 p.m.**

Present: Councillors Mrs. S.A. Beaman  
                  J.R. Caswell  
                  R.J. Cotham  
                  D.S. Cowie           (Chairman)  
Mrs C.G. Dungar  
                  M.J. Edwards  
                  M.P. Hill       (for part of meeting)  
                  R.S. Parr  
Ms L. Patel

Also present: Shropshire Councillor Mrs. Tina Woodward, Mr. R. Rowlands

Apologies: Councillor D.A. Cook – work related reasons  
                  Councillor S.J. Lawrence – work related reasons  
                  Councillor Mrs. J.C. Marsh - personal reasons  
                  Councillor D.A. Whitmore – work related reasons

MINUTES of the meetings held on 13<sup>th</sup> February 2017, having been distributed to all Councillors, were confirmed and signed.

32/17 **CO-OPTION AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

Ms Patel had confirmed her wish to become a member of the Parish Council and it was unanimously agreed to co-opt her.

The Chairman welcomed Ms Patel to the Council and she signed the Declaration of Acceptance of Office.

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

No pecuniary interests were declared.

**MATTERS ARISING FROM THE MINUTES**

33/17 Claverley in Bloom

Councillor Parr's report had been forwarded to all the councillors.

The dead plants had been removed from the Bull Ring troughs and replaced with polyanthus. Polyanthus plants saved from last year's winter scheme will also be used in the outlying plant troughs. The future viability of the Heathton trough was in doubt because of the number of thefts.

CIB had arranged a litter pick on 27<sup>th</sup> March in which pupils from the school will participate. CIB will be carrying out a litter pick on at least one of the main approach roads to Claverley on 9<sup>th</sup> April. A special school assembly had been held on 17<sup>th</sup> February when CIB presented prizes to the winners of litter and dog fouling poster competition. Once enlarged and

laminated, the litter posters will be sited at the main village entrance points and the dog fouling posters alongside the footpath at the rear of the three public houses and on Aston Lane bank close to the school. CIB would welcome suggestions for future poster deployment. Councillor Cotham suggested the footpath from Spicers Close to the churchyard and from Wapping Alley down to the bridleway at the bottom.

CIB had secured a grant of £100 from Hager UK of Telford towards the purchase of trees for this year's school tree planting project. Mr. J. Kendrick had kindly given permission for a group of children to plant the trees on 20<sup>th</sup> March.

Councillor Parr informed the meeting that it was unlikely CIB would be entering the Heart of England in Bloom competition in 2017 due to the state of the centre of the village.

#### 34/17 QEII Jubilee Field

In Councillor Cook's absence, the Clerk reported that Mr. Fletcher had been successful and had caught 9 moles.

Tom Leather, who was employed by the school, had asked for permission to use the field on 18<sup>th</sup> and 19<sup>th</sup> April to run sports skills sessions for children. The School Governors were in agreement.

**Action: Clerk to confirm to Mr. Leather the Parish Council's agreement and ask for a copy of his insurance**

Jo Derrer had indicated to the Clerk that there might also be a request from Richard Wheeler to use the field during the school holidays for children's football sessions.

Jo Derrer wished to raise the problem of some parents ignoring the zig zag lines and pulling right outside the school main gates to let children get out quickly, sometimes road side. Councillors considered this was a matter for the police and that specific offenders should be targeted.

**Action: Clerk to inform Jo Derrer and make the suggestion that her letter to parents should state the school was consulting with the police.**

#### 35/17 Shropshire Council – Partial review of Local Plan – Issues and Strategic Options consultation

In order to respond to the detailed consultation, it was agreed the planning sub-committee would go through the document and make the response. As the response had to be submitted by 20<sup>th</sup> March, Clerk to ask for an extension.

#### 36/17 Wolverhampton Airport – consultation on the reintroduction of Instrument Approach Procedures

The Clerk reminded councillors that a response to the consultation had to be submitted by 30<sup>th</sup> April. Bobbington Parish Council had not yet discussed its response, Trysull and Seisdon Parish Council had no objections and Enville Parish Council was unaware of the consultation. Councillor Hill joined the meeting.

Councillor Parr did not think the reintroduction of instrument approach procedures would make a great difference as the holding area was some distance away. Councillor Cotham wondered if there would be more night flying. Councillor Hill thought the airport might attract larger, heavier aircraft if the proposals were implemented.

It was agreed to defer discussion to the April meeting and to invite an airport representative to a future meeting.

### 37/17 **PLANNING**

#### Permissions

16/05495/FUL Erection of extension and alterations to dwelling, Spring Cottage, Sytch House Green, Claverley for Mrs. Claudette Jaggard-Inglis

16/05855/FUL Creation of off street parking, The White Cottage, 17 High Street, Claverley for Mr. Michael and Mrs. Patricia Lewis

#### Refusal

16/05789/FUL Erection of 1 no. dwelling, modification to existing vehicular access and installation of septic tank following demolition of existing barn, development land adjacent to Heathton House, 3 Heathton, Claverley for Mr. and Mrs. D. Jones

#### New Applications

17/00539/LBC Works to facilitate the fittings of signage lettering and lighting to front elevation, The Inn at Shipley, Bridgnorth Road, Shipley for Brunning & Price Ltd.

The Parish Council did not have any objections.

17/00579/ADV Works to display externally illuminated signage lettering to front elevation, The Inn at Shipley, Bridgnorth Road, Shipley for Brunning & Price Ltd.

The Parish Council did not have any objections.

17/00713/FUL Erection of a two storey rear extension, replacement of all windows, re-rendering of property, erection of a lean to canopy over existing entrance and erection of a detached car port with integral garden shed following demolition of existing garage, Spicers Hall Cottage, Church Street, Claverley for Mr. and Mrs. Richard Rowlands

The Parish Council did not have any objections.

#### For information

17/00920/PMBPA Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use, Farmcote Barn, Farmcote Farm, Farmcote for Mr. R. Bannister

Councillor Cotham had represented the Parish Council at the Planning Committee meeting in Shrewsbury on 7<sup>th</sup> March to restate the Parish Council's objections to Mr. Lee's planning

application no. 16/03673/COU and Councillor Mrs. Woodward had made a statement raising various points. The Planning Committee had resolved to approve the application.

38/17 **UNITARY REPORT**

Councillor Mrs. Woodward had driven round the parish with Graham Downes, Shropshire Council's Highways Manager, to look at various issues which had been raised by members of the public and the Parish Council which included discussion about two unclassified roads, condition of various roads, passing places at Hopstone, perceived speeding concerns in Aston Lane and Pound Street, the state of the Sanford sandstone wall and the scheme for Woundale crossroads.

Councillor Cowie informed Councillor Mrs. Woodward that part of the edge of Admoor Lane was breaking up although the work to overlay the surface had only recently been carried out.

39/17 **STREET LIGHTS**

The Clerk reported an order had been placed with Mike Smith Designs Ltd. for 7 Victorian style LED lanterns. Delivery to E.ON was anticipated to be 31/03/2017. E.ON's quotation reference no. 7385 dated 8<sup>th</sup> February had been accepted.

40/17 **DRAFT BUDGET 2017/2018**

The revised budget had been forwarded to the councillors. It was proposed by Councillor Parr, seconded by Councillor Edwards and agreed by the Council to approve the budget.

Councillor Lawrence had carried out the quarterly bank reconciliation. The total net balances at 31<sup>st</sup> December were £63599.92.

41/17 **REVIEW OF ADEQUACY AND EFFECTIVENESS OF SYSTEM OF INTERNAL CONTROL AND RISK ASSESSMENTS**

Councillors reviewed the adequacy and effectiveness of the system of internal control. In the Internal Auditor's report Mrs. Walker-Drew had stated the adequacy of the systems of internal controls and procedures had been tested and all records were well maintained. Risk assessments would continue to be undertaken when required.

42/17 **PARISH MATTERS**

Councillor Cotham reported there were potholes in the lane adjacent to Worfield Golf Club. Councillor Cowie reported the drain was blocked by Newlands, Heathton.

**Action: Clerk to inform Shropshire Highways**

Councillor Mrs. Beaman reported the stile off Ludstone Avenue to the Dairy House field required attention as access was difficult and tread plates required repair.

**Action: Councillor Cotham would speak to Mr. Smith**

A large tree branch had been blown down outside Spicers Lea, Spicers Close during gales. The householder claimed the tree did not belong to him. Shropshire Highways had been

asked to investigate.

43/17 **CORRESPONDENCE**

E.ON Highways Lighting

The Street Lighting Maintenance Contract for 2017/2018 had been received from E.ON. The charge will be £1060.00 excluding VAT. E.ON's policy with regards to lamp replacements had changed and 1/3 of the lamps will be replaced on a rolling programme each year throughout the course of the next 3 years. It was proposed by Councillor Parr, seconded by Councillor Mrs. Dungar and agreed by the Council to renew the contract.

Mr. J. McSherry – request for Parish Council's support for provision of mirrors

Following the Parish Council's letter of support for the provision of mirrors, Shropshire Council had replied stating it was considered the use of a mirror could distort and give a false sense of the location of oncoming vehicles and it was deemed to be better looking with the naked eye rather than relying on a mirror. Shropshire Council was therefore not proposing to site a highway mirror at the junction of Danford Lane with the B4176.

44/17 **REPRESENTATIVES' REPORTS**

Local Joint Committee

Councillor Cotham reported he had attend the meeting of the Local Joint Committee on 8<sup>th</sup> March. Only two members of the public attended.

45/17 **CHEQUES**

Chq. No. 001366	Kensa Creative Ltd. – Hosting and maintenance of website 2017/2018.....	£288.00
001367	E.ON Energy Solutions Ltd. – repairs to 4 street lights....	£399.56
001368	Claverley Parochial Church Council –	
	Maintenance of churchyard	£1500.00
	Contribution to church clock repairs	<u>600.00</u> £2100.00
001369	Councillor R. Cotham – travel expenses.....	£27.90
001370	Tuckhill Community Defibrillator Fund – donation.....	£200.00
001371	Bridgnorth & District Crime Prevention Panel/Crucial Crew – donation for Crucial Crew event.....	£200.00
001372	Mrs. G.M. Price – reimbursement for cost of Broadband	
	07/01/17 to 06/04/17	£75.00
	Travel expenses attending Clerk's Briefing re Local Elections	<u>£22.50</u> £97.50

It was proposed by Councillor Hill, seconded by Councillor Mrs. Beaman and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

There being no further business, the Chairman closed the meeting at 9.10 p.m.

Date of the next meeting: Monday, 10<sup>th</sup> April at 7.30 p.m. in the Village Hall

Date of Annual Parish Meeting: Monday 24<sup>th</sup> April at 7.30 p.m. in the Village Hall