**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY, 8th APRIL 2019 AT 7.30 p.m**.

Present: Councillor Mrs. S.A. Beaman

 D.A. Cook

 R.J. Cotham (Chairman)

 D.S. Cowie

 Mrs. C.G. Dungar

 M.J. Edwards

 Ms C.A. Holland

 R.S. Parr

 Ms. L. Patel

 P.J. Wade

Also present: Shropshire Councillor Mrs. Tina Woodward

Apologies: Councillor M.P. Hill – personal reasons, Councillor D. Hyde – work reasons,

 Councillor Mrs. J.C. Marsh – personal reasons

 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

 Councillor Beaman declared a disclosable pecuniary interest in planning application

 no. 19/01294/LBC

 Councillor Edwards declared a disclosable pecuniary interest in planning application

 no. 19/01446/TCA

MINUTES of the meeting held on 11th March 2019, having been distributed to all

 councillors, were confirmed and signed.

 **MATTERS ARISING FROM THE MINUTES**

51/19 Claverley in Bloom

 Councillor Parr’s report had been forwarded to councillors in which he had reported that the March meeting of the churchyard volunteers had been cancelled because severe weather had been forecast. The next session will be held on 27th April.

 Paul Pickerill, the Tree Warden, had been accompanied by 8 pupils from Claverley School on a tree planting exercise on 21st March when approximately 40 whips of native broadleaf species had been planted around the perimeter of the school playing field and also in an area close to the outdoor classroom.

 The Crabtree Lane lime trees, which had been planted last year, had been checked and given light formative pruning. They all seem healthy despite last year’s drought.

 The Winchester crossroads bench, originally donated by Chris Kelly, had kindly been refurbished by a CIB supporter, David Hayes.

 On 7th April CIB had carried out remedial resurfacing work on the Plough end of the school field footpath which had become dangerously uneven. A large amount of roadstone had to be laid and consolidated. Bark was then applied to enhance the final appearance. In future

 CIB will be able to supply labour but will not be able to finance any further work on the footpath

.

 On Sunday, 14th April CIB will be carrying out a litter pick on the main approach roads to Claverley. Volunteers would be welcome and should meet in the Bull Ring at 9.00 a.m.

 Improving the local street scene is the main objective of CIB and given the current level of

community support it will be possible to maintain CIB’s 15 or so ongoing project

commitments. However, committee membership has shrunk in recent years and the group no longer has the additional capacity needed to participate in the Heart of England in Bloom competition. This always generates lot of work behind the scenes and CIB would not want to risk producing a sub-standard entry given the top-level gold awards previously achieved.

52/19 QEII Jubilee Field

 Councillor Cook informed councillors that the surface of the field was very uneven. Discussion took place as to the best method to tackle the problem. Councillor Edwards offered to see what could be done during the Easter holiday.

53/19 Website

Councillor Dungar reported she had been looking at the redesign of the website. Councillors agreed with the concept of redesign. She had been in contact with three companies to discuss making it more user friendly for access and administration and providing a means to update the community. Approximate costs ranged from £1250 to £1750. She would welcome suggestions from councillors as to what other improvements could be made before further discussion with companies and obtaining quotes.

54/19 Proceeds from 2017 Bonfire and Fireworks Event

Details of a proposed bench for Aston Lane and for outside the Post Office had been circulated to councillors. A three seat bench for Aston Lane will cost £450.00 plus £45.00 for an anchorage kit. The benches appeared to be of good quality and require no maintenance.

Councillor Beaman offered to take delivery of the benches. It was proposed by Councillor Beaman, seconded by Councillor Patel and agreed by the Council to place an order with Memorial Benches UK.

55/19 Street Lights

The five new Victorian style lanterns and columns had been delivered to E.ON and will be

 fitted shortly. MSD Lighting Ltd. had advised that from 1st April there will be a 5% rise in the cost of columns and lanterns.

56/19 Bridgnorth Area Place Plan meeting

The Chairman, Councillor Beaman and the Clerk had attended the Place Plan Review meeting in Bridgnorth on 27th March.

Councillor Beaman reported the wish list of projects in the draft Place Plan was extensive. A play area for Claverley was still on the list. Nothing had been added to the list. Councillor Cotham had asked several questions about CIL but Shropshire Council officers seemed reluctant to answer the questions. Place Plans will be published on Shropshire Council’s website in the summer.

57/19 Safer Community/Crime issues

Following the discussion with PC Matt Picken and PCSO Emma Smeilus during the

public session, councillors gave consideration to various measures which could be taken such as looking at key routes to and from the village to see if CCTV provision was practicable. Signage was another suggestion.

58/19 **PLANNING**

 New Applications

 19/01140/LBC Removal of part of rear single storey kitchen and replace with alternative

 single storey element and also a further rearward single storey extension, 21 High Street,

 Claverley for Mr. L. Taylor

 The Parish Council did not have any objections.

 19/01184/VAR Variation of condition no. 2 attached to planning permission ref.

 15/05117/FUL to allow for the reduction in size to single storey of the two storey side

 extension, 5 Spicers Close, Claverley for Mr. W. Lowe

 The Parish Council did not have any objections.

 Councillor Beaman left the meeting.

19/01294/LBC Works to facilitate the conversion of former public house to two dwellings,

 with parking off existing access following demolition of outbuildings (revised scheme of

 Consent 17/03880/LBC), The Kings Arms Inn, Bull Ring, Claverley for

 Mr. Jonathon Beaman

 The Parish Council did not have any objections.

 Councillor Beaman re-joined the meeting. Councillor Edwards left the meeting.

19/01446/TCA Fell 1no. Holly within Claverley Conservation Area, Ivy House, 7 High

 Street, Claverley for Mr. Mark Edwards

 The Parish Council asked for consideration be given to reducing the crown height rather

 than felling the tree.

Councillor Edwards re-joined the meeting.

19/01495/FUL Erection of single storey glazed extensions to rear elevation; replacement of

 existing gate with metal automatic entrance gates, Powk Hall Mill, Pound Street, Claverley

 for Mr. and Mrs. P. Pinder

 The Parish Council did not have any objections.

Reconsultation due to amendment

18/05486/FUL Demolition of existing buildings and erection of 18no. dwellings and

 associated garages and installation of bio-disc treatment works, Davro Iron & Steel Ltd.,

 Ridgewell Works, Wooton for Mr. Ian Houghton

 The Parish Council continued to object to the application for the reasons given in the

 original response of 19th December 2018

 Councillor Dungar left the meeting.

For information only

 19/01484/AGR - Erection of an agricultural building, proposed forestry building, Bridal

 Coppice, Upper Farmcote for Mr. B. Davies

16/03673/COU Change of use of redundant agricultural buildings Units 2 & 3 to B1 (light

 industrial) and Units 4, 5 and 6 to B8 (storage and warehousing), buildings to the north of

 Small Heath Farmhouse, Ashford Bank, Claverley for Mr. Robert Lee

 This application will be considered by the Southern Planning Committee on 9th April.

17/05303/MAW Phased extraction of sand and gravel, land North of Naboth’s Vineyard,

 Shipley for JPE Holdings

 Clerk to write to Ms Garrard to ask for an update on the request made by the Shipley

 Residents’Action Group and the Parish Council for reconsideration by the Planning

 Committee in view of the new information which had come to light.

59/19 **UNITARY REPORT**

Councillor Woodward had been checking the roads in the parish and had supplied Shropshire Highways of defects. Potholes had been viewed against policies and actioned as appropriate.

60/19 **AUDIT OF ACCOUNTS FOR YEAR ENDED 31st MARCH 2019**

 The external auditors, PKF-Littlejohn, had emailed the Clerk giving details regarding the

 forthcoming audit. The information required has to be submitted to them by 30th June

necessitating approval of the accounts by the Parish Council at the June meeting. Unfortunately, Mrs. Walker Drew had informed the Clerk she would be unable to undertake the internal audit for work and personal reasons.

 **Action: Clerk to seek another internal auditor.**

61/19 **PARISH MATTERS**

Councillor Wade put forward the suggestion that the street light outside No.1 Lodge Parkwas no longer required due to the light given by the street light in High Street opposite Claverley Hall.

 **Action: Councillors were asked to give their opinion of this suggestion at the May meeting.**

Councillor Beaman reported the pothole on the Hopstone to Wall Hill road had not been repaired.

Councillor Cowie raised at the condition of the road between Brook House and Heathton.

 **Action: Clerk to inform Shropshire Highways**

As there had been an accumulation of mud at Woundale crossroadsCouncillor Parr had shovelled it on to the verge.

62/19 **CORRESPONDENCE**

 Notification of road closures

There will be traffic control on parts of the Two Counties Road Race in the Bridgnorth area on Sunday, 14th April.

The section of the Claverley to Heathton road between the turning to Draycott and the Old Gate Inn will be closed from Monday, 29th April to Monday, 13th May to enable BT to construct carriageway chambers and associated ducting.

The road from The Wellings to Upper Aston will be closed from 14th May to 15th May between 09.30 and 15.30 to enable BT to erect new BT poles.

Consultation on proposed changes to travel assistance for SEND Nursery and Post 16 students

Shropshire Council was undertaking a six-week consultation on its recommendations on proposed changes to travel assistance for SEND Nursery and Post 16 students. The consultation will close on 26th April.

 Consultation on Local Bus Service Budget Reductions

Shropshire Council was undertaking a six-week consultation on proposed reductions to its public transport budget which would see a reduction in the number and frequency of bus services subsidised by the Council. The consultation will close on 6th May.

Council Tax Precept Payment

 Shropshire Council had advised the Parish Council’s precept requirement will be received on

26th April. A provisional figure of £2925.67 will be paid from the 2018 Neighbourhood Fund on the same date.

 Rev. G. Ward – letter of thanks

A letter had been received from the Revd. Ward thanking the Parish Council for its donation towards the upkeep of the churchyard.

 Broadband update

Notification had been received from Connecting Shropshire that faster fibre broadband is now available to order in parts of Hopstone.

63/19 **REPRESENTATIVES’ REPORTS**

 Village Hall

Councillor Wade had attended the meeting on 4th April. He did not have any matters to report back to the Parish Council.

64/19 **CHEQUES**

 Chq. no. 001504 Claverley Village Hall Committee - use of Village

 Hall for meetings April 2019 to March 2020……………… £156.00

 001505 MSD Lighting Ltd. - Five Victorian style street light

 columns and LED lanterns………………………………. £6486.00

 001506 SSE – energy for street lights 23/01/ to 01/04/19.……………. £244.71 001507 Bridgnorth & District Crime Prevention Panel/Crucial

 Crew – donation for Crucial Crew event…………………. £170.00

 001508 Shropshire Association of Local Councils –

 annual renewal of membership of SALC and NALC…… £632.46

 001509 Mrs. G.M. Price – salary for 4th quarter 2018/19…….………... £795.69

 001510 Mrs. G.M. Price - reimbursement for cost of Broadband

 07/01/19 to 06/04/19………………………….£94.50

 – reimbursement of petty cash expenditure

 1st April 2018 to 31st March 2019………. £117.39 £211.89

 001511 D.J. Price – reimbursement for cost of telephone calls

 made by the Clerk on behalf of the Parish Council

 1st April 2018 to 31st March 2019………………………… £116.20

It was proposed by Councillor Cowie, seconded by Councillor Edwards and agreed by the Council to pass the cheques for payment.

**ADJOURNMENT**

 There being no further business, the Chairman closed the meeting at 9.40 p.m.

 Date of Annual Parish meeting: Monday, 29th April at 7.30 p.m. in the Village Hall

 Date of Annual Council meeting: Monday, 13th May at 7.30 p.m. in the Village Hall